# PART B – ADMINISTRATIVE

# SCHEDULE B1. - LW CONTRACTOR'S DESIGN CERTIFICATE - DESIGN STAGES 1 & 2

(Clause 9.7(a))

To: The Principal's Representative

From: [Insert name of LW Contractor] (ABN [

]) (LW Contractor)

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and the LW Contractor dated [ ] (LW Contract). Words defined in the LW Contract have the same meaning in this certificate.

In accordance with the terms of clause 9.7(a) of the LW Contract, the LW Contractor certifies that the attached Design Documentation complies with all requirements of the LW Contract, including the SWTC.

Signed for and on behalf of the LW Contractor by:

Signature:	
Name:	
Position:	
Date:	

### SCHEDULE B2. – LW CONTRACTOR AND SUBCONTRACTOR DESIGN CERTIFICATE – DESIGN STAGE 3

(Clause 9.7(b))

To: The Principal's Representative

From: [Insert name of LW Contractor] (ABN [ ]) (LW Contractor)

[Insert name of Subcontractor] (ABN [ ]) (Subcontractor)

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and the LW Contractor dated [ ] (**LW Contract**). Words defined in the LW Contract have the same meaning in this certificate.

### This section to be completed by LW Contractor:

In accordance with the terms of clause 9.7(b)(i) of the LW Contract, the LW Contractor certifies that the attached Design Documentation:

(a) complies with all requirements of the LW Contract, including the SWTC; and

(b) is suitable for construction.

Signed for and on behalf of the LW Contractor by:

Signature:	
Name:	
Position:	
Date:	

This section to be completed by the relevant Subcontractor. When there is more than one relevant Subcontractor, this section must be replicated and signed by each relevant Subcontractor:

In accordance with the terms of clause 9.7(b)(i) of the LW Contract, the Subcontractor certifies that the attached Design Documentation complies with all requirements of the LW Contract, including the SWTC, to the extent those requirements are relevant to the Subcontractor's scope of work.

Signed for and on behalf of the Subcontractor by:

Signature:	
Name:	
Position:	

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Schedule B2. – LW Contractor and Subcontractor Design Certificate – Design Stage 3

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Date:		

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2 Schedule B2. – LW Contractor and Subcontractor Design Certificate – Design Stage 3

### SCHEDULE B3. - LW CONTRACTOR'S CERTIFICATE OF COMPLETION

17.

(Clause 16.4(g))

[The Principal's Representative / The Independent Certifier]

From: [ ] (ABN [ ]) (LW Contractor)

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and the LW Contractor dated [ ] (LW Contract). Words defined in the LW Contract have the same meaning in this certificate.

In accordance with the terms of clauses 1.1 and 16.4(g) of the LW Contract, we hereby certify that Completion of Portion [ ] has been achieved by the LW Contractor on [ ] in accordance with the terms of the LW Contract.

Signed for and on behalf of [insert name of the LW Contractor]

### SCHEDULE B4. – LW CONTRACTOR'S CERTIFICATE – CONSTRUCTION COMPLETION

(Clauses 1.1 and 16.2(e))

To: [The Principal's Representative / The Independent Certifier]

From: [ ] (ABN [ ]) (LW Contractor)

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and the LW Contractor dated [ ] (LW Contract). Words defined in the LW Contract have the same meaning in this certificate.

In accordance with the terms of clauses 1.1 and 16.2(e) of the LW Contract, we hereby certify that Construction Completion of Portion [] has been achieved by the LW Contractor on [] in accordance with the terms of the LW Contract.

Signed for and on behalf of [insert name of the LW Contractor]

# SCHEDULE B5. - FORM OF STATUTORY DECLARATION

(Clause 15.4(a)(iii)(A))

Stat	tutory Declaration Oaths Act (NSW) Ninth Schedu
	olemnly and sincerely declare that:
1.	<i>I am the representative of:</i>
	("the Contractor")
	in the Office Bearer capacity of:
2.	The Contractor has a contract with the [ ]:
	("the Contract")
3.	I personally know the facts which I have set out in this declaration.
4.	All employees who have at any time been engaged by the Contractor for work done under the Contract:
	a) have been paid all remuneration and benefits to the date of this declaration payable to them by the Contractor in respect of their employment on work under the Contract, and
	b) have otherwise had accrued to their account all benefits to which they are entitled from the Contractor as at the date of this declaration in respect of their employment on work under the Contract pursuant to any award, enterprise agreement, act or regulation,
	with the exception of the employees and respective amounts unpaid or not accrued for each employee listed below:
	Employee: Amount unpaid or not accrued:
5.	Attached to and forming part of this declaration, as Annexure A, is a supporting statement for the purposes of section 13(7) of the Building and Construction Industry Security of Payment Act 1999 (NSW).

5A	Subcon under i Amend	the Contractor holds any retention money from a ntractor, the Contractor has complied with all requirements the Building and Construction Industry Security of Payment dment (Retention Money Trust Account) Regulation 2015 , with the exception of the items listed below:	
	······		
6.	has pro and ha materia have ba reasons subcon statuto the sub dispute supplie	cases where a subcontractor or supplier to the Contractor rovided services and/or materials in respect of the Contract as submitted a claim to the Contractor for these services or fals which as at the date of this statutory declaration would been due and payable but which the Contractor disputes, the s for such dispute have been notified in writing to the intractor or supplier by the Contractor prior to the date of this bory declaration. Where such dispute relates to part only of bcontractor or supplier's claim, that part of the claim not in the has been paid by the Contractor to the subcontractor or the subcontractor or supplier's statutory declaration except for the the listed in 5 above.	
7.	employ	provisions of the Contract relating to the payment of yees, subcontractors and suppliers of the Contractor have complied with by the Contractor.	
8.	Contra comme this de	ontractor has been informed by each subcontractor to the actor (except for subcontracts not exceeding \$25,000 at their encement) by statutory declaration in equivalent terms to eclaration (made no earlier than the date 14 days before the f this declaration):	
	(a)	that their subcontracts with their subcontractors and suppliers comply with the requirements of the Contract relating to payment of employees and subcontractors, and	
	(b)	that all their employees and subcontractors, as at the date of the making of such a declaration:	
		<i>i) have been paid all remuneration and benefits due and payable to them by; or</i>	
		<i>ii) had accrued to their account all benefits to which they are entitled from;</i>	
	subcon	subcontractor of the Contractor or from any other ntractor (except for subcontracts not exceeding \$25,000 at commencement) in respect of any work under the Contract,	insert names and addresses of the Contractor's
	(c)	of details of any amounts due and payable or benefits due to be received or accrued described in 8(b) above which have not been paid, received or accrued,	subcontractors who have not submitted a declaration, and
		for the following subcontractors to the Contractor who have to provide such a declaration:	unpaid amounts due or otherwise
		ntractor: Due	<i>due to each of them by the Contractor in</i>
			respect of this

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		claim
9.	Where a subcontractor to the Contractor has provided a declaration as in 8 above, and it includes unpaid amounts or benefits either not received or not accrued, details of the subcontractor, details of the affected employees, suppliers and subcontractors of the subcontractor, and the respective amounts or benefits either unpaid or not accrued are as follows:	insert names of the subcontractors, the name and
	Employee, subcontractor or supplier: Amount unpaid or not accrued:	addresses of the unpaid
		employees, subcontractors and suppliers and amounts listed as unpaid or not accrued to them.
10.	In relation to the statutory declaration provided by each	
	subcontractor to the Contractor, I am not aware of anything to the contrary of what is contained therein, and on the basis of the contents of those statutory declarations, I believe that information to be true.	
11.	Attached to and forming part of this declaration, as Annexure B, is a "Subcontractor's Statement" given by the Contractor in its capacity as 'subcontractor' (as that term is defined in the Workers Compensation Act 1987, Pay-Roll Tax Act 1971 and Industrial Relations Act 1996) which is a written statement:	
	(a) under section 175B of the Workers Compensation Act 1987 in the form and providing the detail required by that legislation;	
	<i>(b) under section 18(6) of Schedule 2 of part 5 of the Pay-Roll Tax Act 2007 in the form and providing the detail required by that legislation; and</i>	
	(c) under section 127 of the Industrial Relations Act 1996 in the form and providing the detail required by that legislation.	
12.	I personally know the truth of the matters which are contained in this declaration and the attached Subcontractor's Statement.	
13.	All statutory declarations and Subcontractor's Statements received by the Contractor from subcontractors were:	
	(a) given to the Contractor in its capacity as 'principal contractor' as defined in the Workers Compensation Act 1987, the Pay-Roll Tax Act 2007 and the Industrial Relations Act 1996 ("Acts"); and	
	<i>(b) given by the subcontractors in their capacity as 'subcontractors' as defined in the Acts.</i>	
14.	<i>I</i> am not aware of anything which would contradict the statements made in the statutory declarations or written statements provided to the Contractor by its subcontractors, as referred to in this declaration.	

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Declared	at		•••••	on	
(pla	ce) (day)	(month)	(year)		
(Signature d	of Declarant)				
Before me:					
(Signature d	of person before w	hom the decla	ration is made)		
(Name of th	e person before w	hom the decla	ration is made)		
(Title* of th	e person before w	hom the declar	ation is made)		
	vitness, I certify t his declaration ( <b>d</b>		natters concerning	the person	
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	n document relied ginal or certified c				
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Signature of	f person before wh	nom the declara	ation is made		
Before me:					
(Signature d	of person before w	hom the decla	ration is made)		
(Name of th	e person before w	hom the decla	ration is made)		
(Title* of th	e person before w	hom the declar	ation is made)		
* The decla	aration must be m	ade before one	of the following pe	rsons:	
- where the	declaration is swo	orn within the S	State of New South	Wales:	

(i) a justice of the peace of the State of New South Wales;

- (ii) a solicitor of the Supreme Court of New South Wales with a current practising certificate; or
- (iii) a notary public.

- where the declaration is sworn in a place outside the State of New South Wales:

- (i) a notary public; or
- (ii) any person having authority to administer an oath in that place.

### ANNEXURE A

### Supporting statement by head contractor regarding payment to subcontractors

This statement must accompany any payment claim served on a principal to a construction contract by a head contractor.

For the purposes of this statement, the terms "principal", "head contractor", "subcontractor", and "construction contract" have the meanings given in section 4 of the *Building and Construction Industry Security of Payment Act 1999* (NSW).

Head contractor: [business name of head contractor]

ABN: [ABN]

\* 1. has entered into a contract with: [business name of subcontractor]

ABN: [ABN]

Contract number/identifier: [contract number/identifier]

OR

\* 2. has entered into a contract with the subcontractors listed in the attachment to this statement.

\* [Delete whichever of the above does not apply]

This statement applies for work between [*start date*] and [*end date*] inclusive (the construction work concerned), subject of the payment claim dated [*date*].

I, [full name], being the head contractor, a director of the head contractor or a person authorised by the head contractor on whose behalf this declaration is made, hereby declare that I am in a position to know the truth of the matters that are contained in this supporting statement and declare that, to the best of my knowledge and belief, all amounts due and payable to subcontractors have been paid (not including any amount identified in the attachment as an amount in dispute).

Signature: .....

Date: .....

Full name: .....

Position/Title: .....

## Attachment

Schedule of subcontractors paid all amounts due and payable

Subcontractor	ABN	Contract number / identifier	Date of works (period)	Date of payment claim (head contractor claim)

Schedule of subcontractors for which an amount is in dispute and has not been paid

Subcontractor	ABN	Contract number /	Date of works (period)	Date of payment claim
		identifier		(head contractor
				claim)

### ANNEXURE B

### Subcontractor's Statement

### **REGARDING WORKERS COMPENSATION, PAYROLL TAX AND REMUNERATION**

### (Note 1 - see back of form)

For the purposes of this Statement a "subcontractor" is a person (or other legal entity) that has entered into a contract with a "principal contractor" to carry out work.

This Statement must be signed by a "subcontractor" (or by a person who is authorised, or held out as being authorised, to sign the statement by the subcontractor) referred to in any of s175B *Workers Compensation Act 1987*, Schedule 2 Part 5 *Payroll Tax Act 2007*, and s127 *Industrial Relations Act 1996* where the "subcontractor" has employed or engaged workers or subcontractors during the period of the contract to which the form applies under the relevant Act(s). The signed Statement is to be submitted to the relevant principal contractor.

# SUBCONTRACTOR'S STATEMENT (Refer to the back of this form for Notes, period of Statement retention, and Offences under various Acts.

Subcontractor:	ABN:
of	
(Address of subcontracto	
has entered into a contract with (Business name of principal contrac	
Contract number/identifier	(Note 3)
This Statement applies for work between:/ and	/ inclusive, (Note 4)
subject of the payment claim dated:/ (Note 5)	
I,	

Subcontractor on whose behalf this declaration is made, hereby declare that I am in a position to know the truth of the matters which are contained in this Subcontractor's Statement and declare the following to the best of my knowledge and belief:

- (a) The abovementioned Subcontractor has either employed or engaged workers or subcontractors during the above period of this contract. Tick [] if true and comply with (b) to (g) below, as applicable. If it is not the case that workers or subcontractors are involved or you are an exempt employer for workers compensation purposes tick [] and only complete (f) and (g) below. You must tick one box. (Note 6)
- (b) All workers compensation insurance premiums payable by the Subcontractor in respect of the work done under the contract have been paid. The Certificate of Currency for that insurance is attached and is dated ...../.....(Note 7)
- (c) All remuneration payable to relevant employees for work under the contract for the above period has been paid. (Note 8)
- (d) Where the Subcontractor is required to be registered as an employer under the *Payroll Tax Act 2007*, the Subcontractor has paid all payroll tax due in respect of employees who performed work under the contract, as required at the date of this Subcontractor's Statement. (Note 9)

(e) Where the Subcontractor is also a principal contractor in connection with the work, the Subcontractor has in its capacity of principal contractor been given a written Subcontractor's Statement by its subcontractor(s) in connection with that work for the period stated above. (Note 10)

Signature
Full name
Position/Title
Date//

NOTE: Where required above, this Statement must be accompanied by the relevant Certificate of Currency to comply with section 175B of the Workers Compensation Act 1987.

### Notes

1. This form is prepared for the purpose of section 175B of the *Workers Compensation Act 1987*, Schedule 2 Part 5 *Payroll Tax Act 2007* and section 127 of the *Industrial Relation Act 1996*. If this form is completed in accordance with these provisions, a principal contractor is relieved of liability for workers compensation premiums, payroll tax and remuneration payable by the subcontractor.

A principal contractor can be generally defined to include any person who has entered into a contract for the carrying out of work by another person (or other legal entity called the **subcontractor**) and where employees of the subcontractor are engaged in carrying out the work which is in connection with the principal contractor's business.

- 2. For the purpose of this Subcontractor's Statement, a principal contractor is a person (or other legal entity), who has entered into a contract with another person (or other legal entity) referred to as the subcontractor, and employees/workers of that subcontractor will perform the work under contract. The work must be connected to the business undertaking of the principal contractor.
- 3. Provide the unique contract number, title, or other information that identifies the contract.
- 4. In order to meet the requirements of s127 *Industrial Relations Act 1996*, a statement in relation to remuneration must state the period to which the statement relates. For sequential Statements ensure that the dates provide continuous coverage.

Section 127(6) of the *Industrial Relations Act 1996* defines remuneration 'as remuneration or other amounts payable to relevant employees by legislation, or under an industrial instrument, in connection with work done by the employees.'

Section 127(11) of the *Industrial Relations Act 1996* states 'to avoid doubt, this section extends to a principal contractor who is the owner or occupier of a building for the carrying out of work in connection with the building so long as the building is owned or occupied by the principal contractor in connection with a business undertaking of the principal contractor.'

- 5. Provide the date of the most recent payment claim.
- 6. For Workers Compensation purposes an exempt employer is an employer who pays less than \$[7500] annually, who does not employ an apprentice or trainee and is not a member of a group.
- 7. In completing the Subcontractor's Statement, a subcontractor declares that workers compensation insurance premiums payable up to and including the date(s) on the Statement have been paid, and all premiums owing during the term of the contract will be paid.
- 8. In completing the Subcontractor's Statement, a subcontractor declares that all remuneration payable to relevant employees for work under the contract has been paid.
- 9. In completing the Subcontractor's Statement, a subcontractor declares that all payroll tax payable relating to the work undertaken has been paid.
- 10. It is important to note that a business could be both a subcontractor and a principal contractor, if a business 'in turn' engages subcontractors to carry out the work. If your business engages a subcontractor you are to also obtain Subcontractor's Statements from your subcontractors.

### **Statement Retention**

The principal contractor receiving a Subcontractor's Statement must keep a copy of the Statement for the periods stated in the respective legislation. This is currently up to seven years.

### Offences in respect of a false Statement

In terms of s127(8) of the *Industrial Relations Act 1996*, a person who gives the principal contractor a written statement knowing it to be false is guilty of an offence if:

- (a) the person is the subcontractor;
- (b) the person is authorised by the subcontractor to give the statement on behalf of the subcontractor; or
- (c) the person holds out or represents that the person is authorised by the subcontractor to give the statement on behalf of the subcontractor.

In terms of s175B of the Workers Compensation Act and clause 18 of Schedule 2 of the *Payroll Tax Act 2007* a person who gives the principal contractor a written statement knowing it to be false is guilty of an offence.

### **Further Information**

For more information, visit the WorkCover website www.workcover.nsw.gov.au, Office of State Revenue website www.osr.nsw.gov.au, or Office of Industrial Relations, Department of Commerce website www.commerce.nsw.gov.au. Copies of the *Workers Compensation Act 1987*, the *Payroll Tax Act 2007* and the *Industrial Relations Act 1996* can be found at www.legislation.nsw.gov.au.

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### SCHEDULE B6. - PROPERTY OWNER'S CERTIFICATE

(Clauses 7.11(a) and 7.13(a))

THIS DEED POLL is made the day of

To: Sydney Metro (ABN 12 354 063 515) a New South Wales Government agency constituted by section 38 of the *Transport Administration Act 1988* (NSW) and located at Level 43, 680 George Street, Sydney NSW 2000 (Principal)

By: [Insert]

### **Property Address:** [Insert]

1. [I/We] confirm that the following works has been carried out and completed on my/our property to [my/our] satisfaction:

### [Insert description of works on property and property]

- 2. [I/We] confirm that our land has been rehabilitated and all damage and degradation on it repaired.
- 3. [I/We] release the Principal from all claims and actions which [I/we] may have arising out of or in connection with the works referred to in paragraph 1.
- 4. This deed poll may not be revoked or otherwise modified without the prior written consent of the Principal.

### **EXECUTED** as a deed poll.

### [Note to Tenderers: Correct execution block to be inserted prior to execution.]

**Executed** by *[insert name]* ABN *[insert ABN]* by or in the presence of:

Signature of Director

Signature of Secretary/other Director

Name of Director in full

Name of Secretary/other Director in full

# executed by [NAME OF PARTY]:

Signature of director

Signature of director/secretary

Name

Name

### SCHEDULE B7. – FORM OF CONFIDENTIALITY UNDERTAKING

(Clauses 1.1, 11.7(c)(iii) and 22.11(d))

To: [Insert]

We [*Insert name and ABN*] of [*Insert*] the engaged [Designer/Supplier/Contractor/Subcontractor] body, undertake to treat as confidential all information received/generated from Sydney Metro (ABN 12 354 063 515) (**Principal**) in respect of work performed by the Principal.

The Designer/Supplier/Contractor/Subcontractor hereby undertakes:

- (a) to disclose information to its employees only on a need-to-know basis;
- (b) not to disclose information to any other person without first obtaining the written consent of the Principal; and
- (c) to ensure that its employees to whom information is disclosed will comply with (a) and (b) above.

This undertaking will not apply to information about the Principal which is in the public domain (except where the availability of the information in the public domain is due to any unauthorised disclosure by the [Designer/Supplier/Contractor/Subcontractor], its employees or agents) or which was already known to the [Designer/Supplier/Contractor/Subcontractor].

Any breach of this undertaking by the [Designer/Supplier/Contractor/Subcontractor]'s employee or agent will constitute a breach of this undertaking by the [Designer/Supplier/Contractor/ Subcontractor] and at the direction of the Principal the [Designer/Supplier/Contractor/ Subcontractor] must institute proceedings or do whatever the Principal regards as reasonable to prevent or contain the breach.

The [Designer/Supplier/Contractor/Subcontractor] undertakes that on request from the Principal it will forthwith return to the Principal all originals and copies of the confidential information, however embodied, supplied by the Principal and destroy all documents containing or prepared using any confidential information however embodied.

However the [Designer/Supplier/Contractor/Subcontractor]:

- (a) is not required to return or destroy electronic copies of confidential information which form part of its usual data back-up where such erasure is impracticable;
- (b) will be entitled to maintain one copy of its work papers which may contain copies of, references to, or extracts from the confidential information (to the extent that those work papers contain the level of detail consistent with the normal practices of the [Designer/Supplier/Contractor/Subcontractor]), for the purposes of an audit trail to support the records of any decision made by its board of directors in relation to the [Designer/Supplier/Contractor/Subcontractor]'s work performed in relation to the Principal; and
- (c) may retain copies of confidential information which are necessary to comply with any applicable laws, professional standards, prudential policies or ethical requirements to which the [Designer/Supplier/Contractor/Subcontractor] is subject,

provided that:

(d) all such information, however it is embodied, remains subject to the confidential information obligations under this undertaking; and

(e) the relevant confidential information is not subsequently accessed, used or retained for any purpose other than for, and then only to the extent of, the purpose for which it has been retained.

The [Designer/Supplier/Contractor/Subcontractor] also undertakes to declare to the Principal any conflict of interests that exists or arises during the course of its engagement which may impinge on the objectivity or probity of the work performed. Such declarations are to be made as soon as the conflict of interests issues arises.

This undertaking will remain in force until each part of the confidential information is released by the Principal into the public domain.

Dated: [Insert]

executed by [NAME OF PARTY]:

Signature of director

Signature of director/secretary

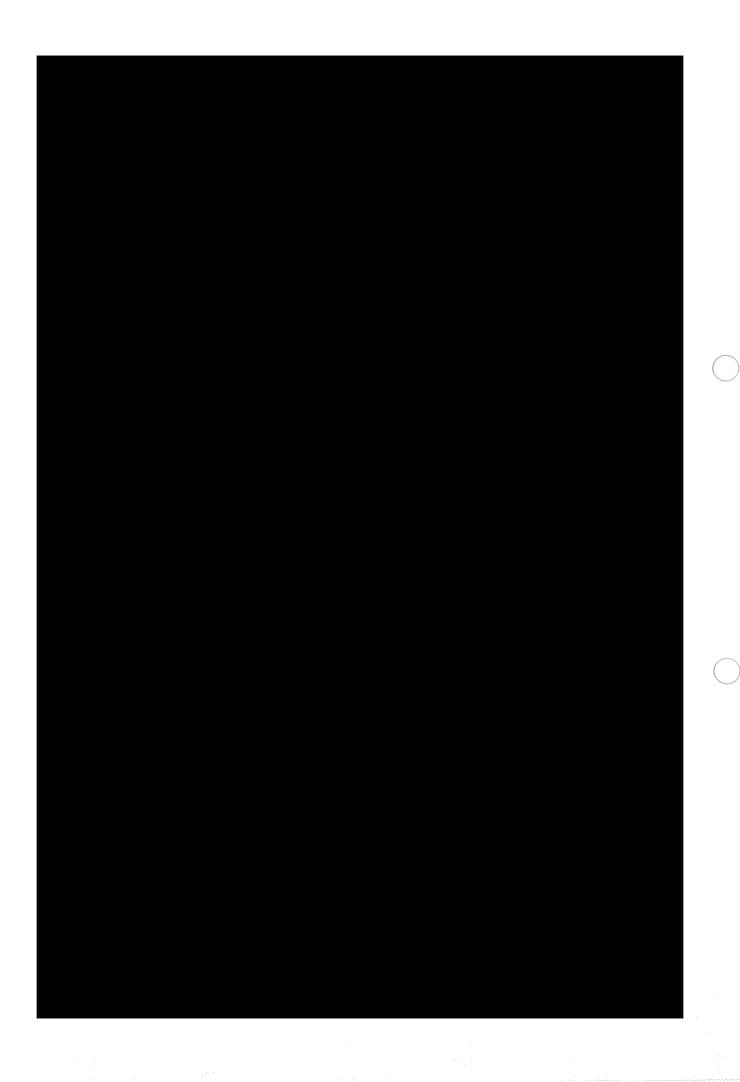
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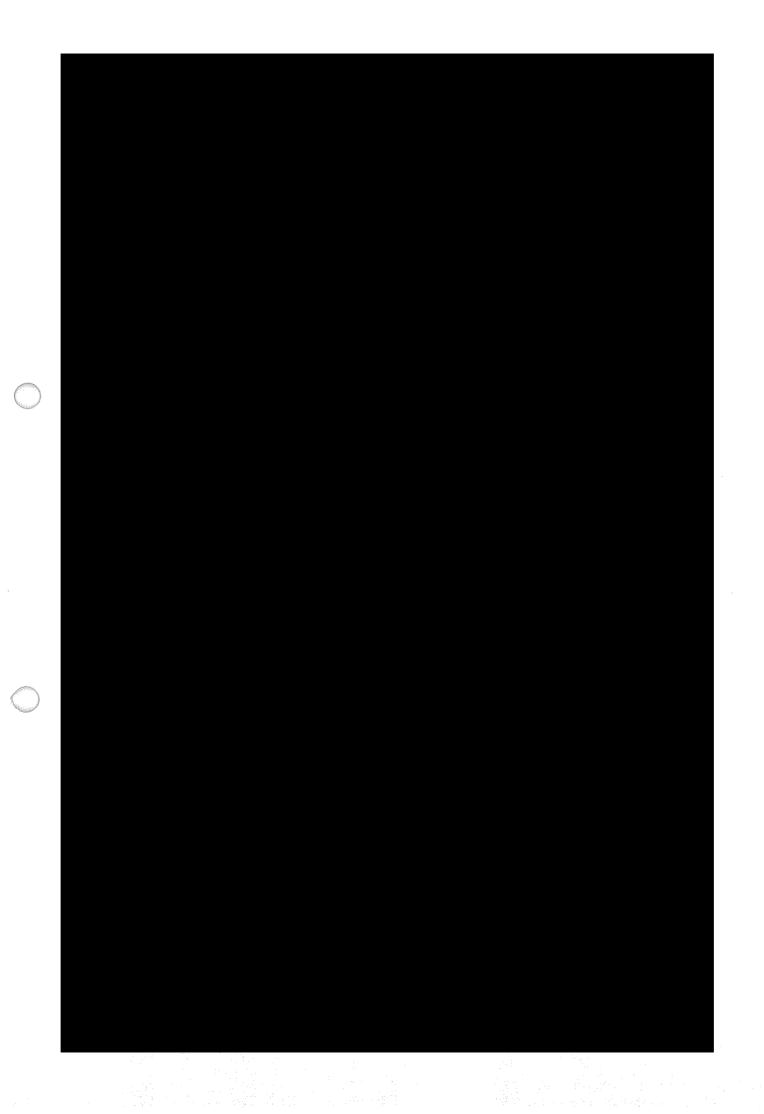
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# SCHEDULE B8. – INDEPENDENT CERTIFIER DEED

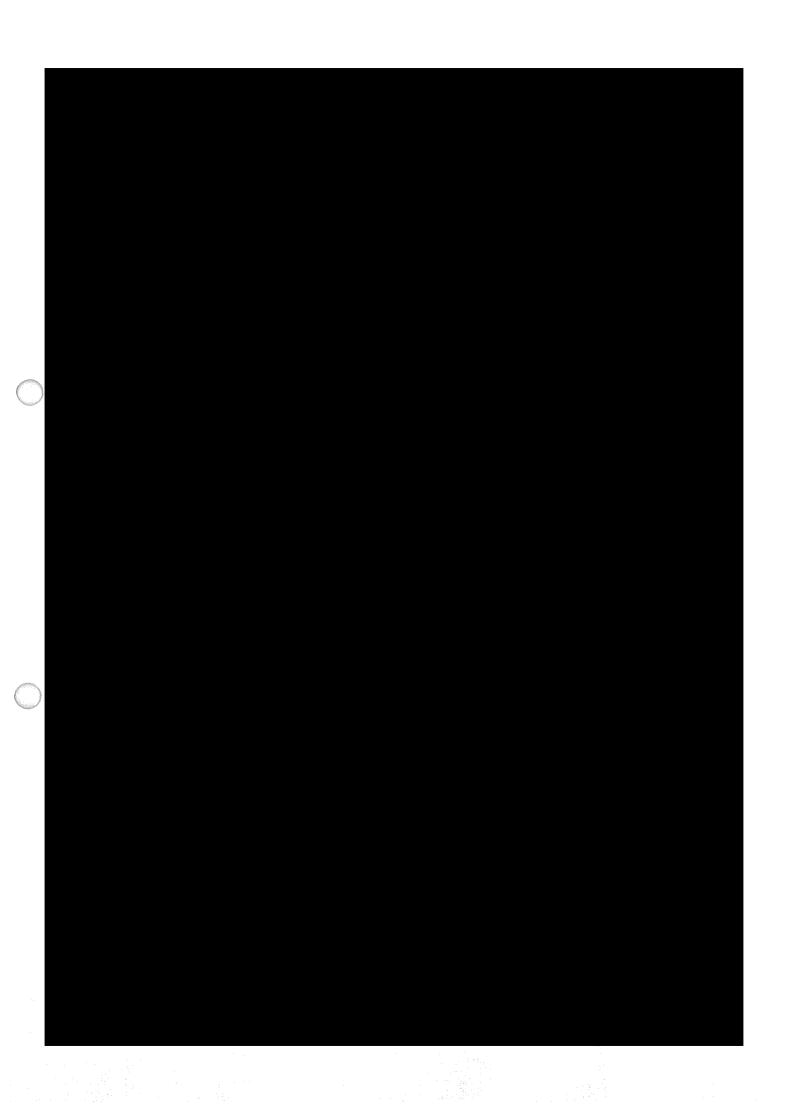
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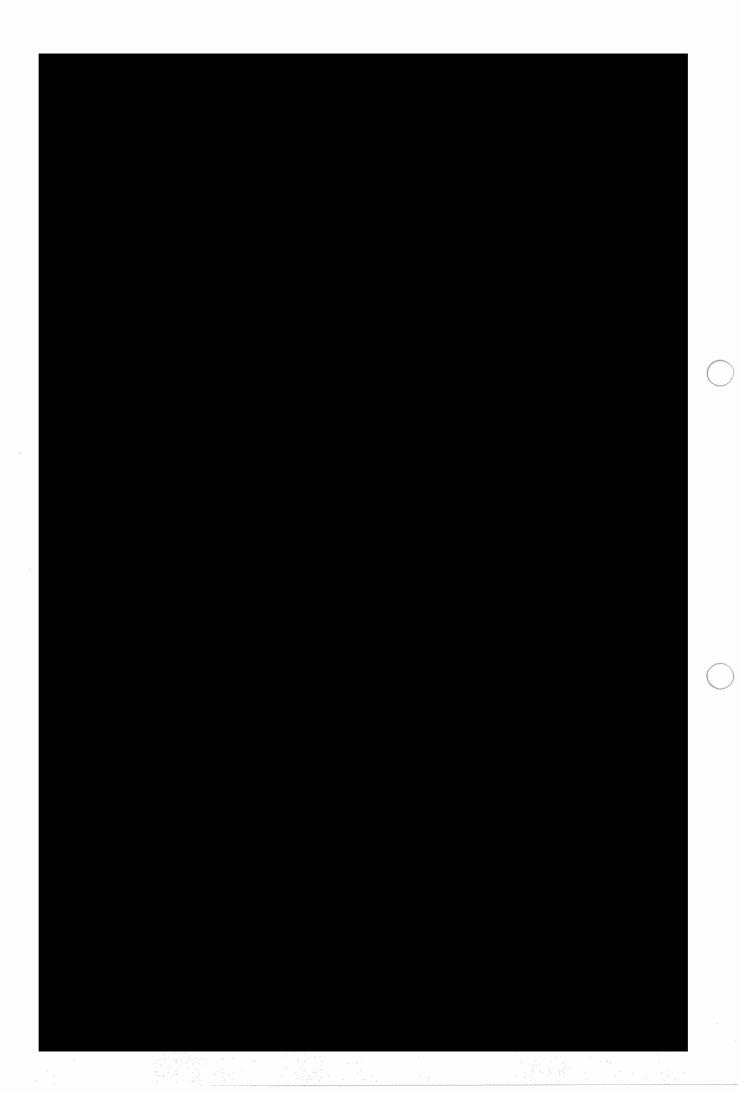


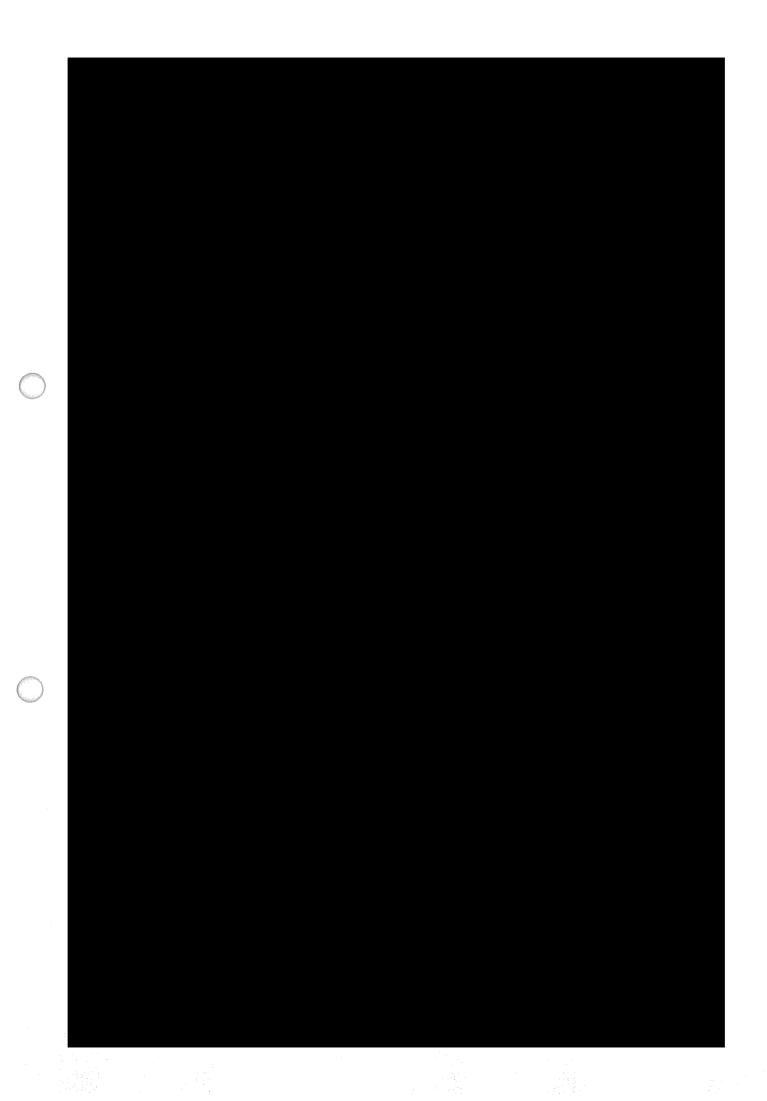


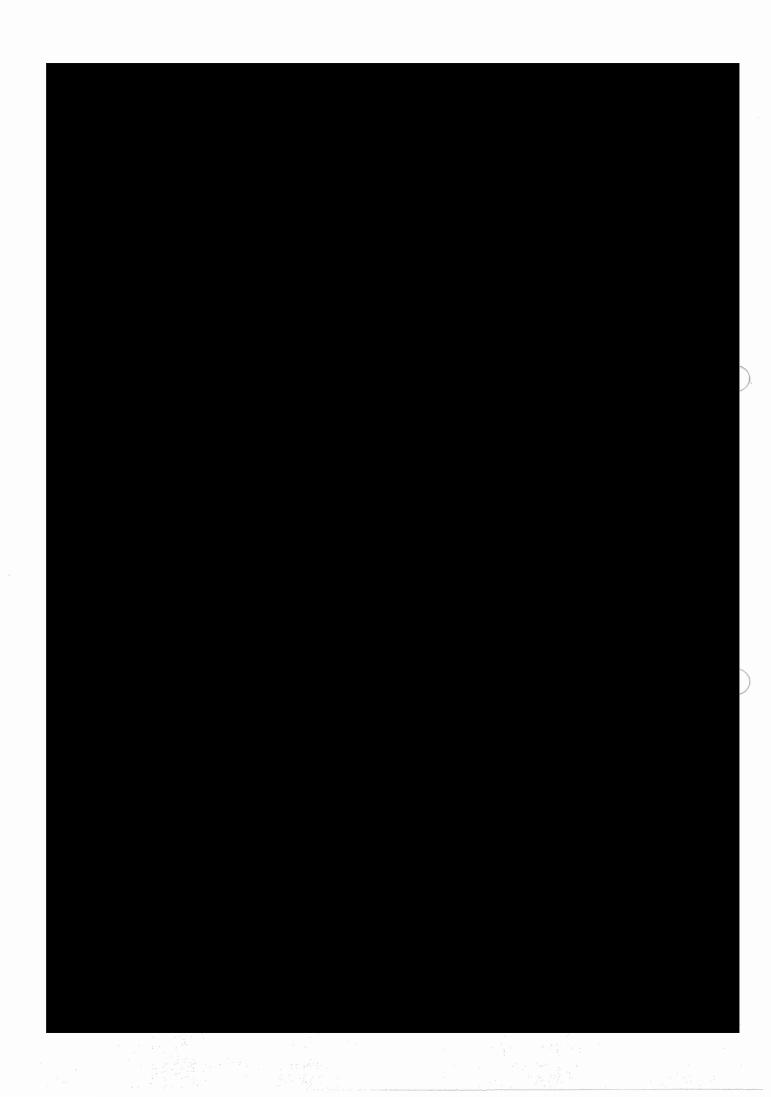


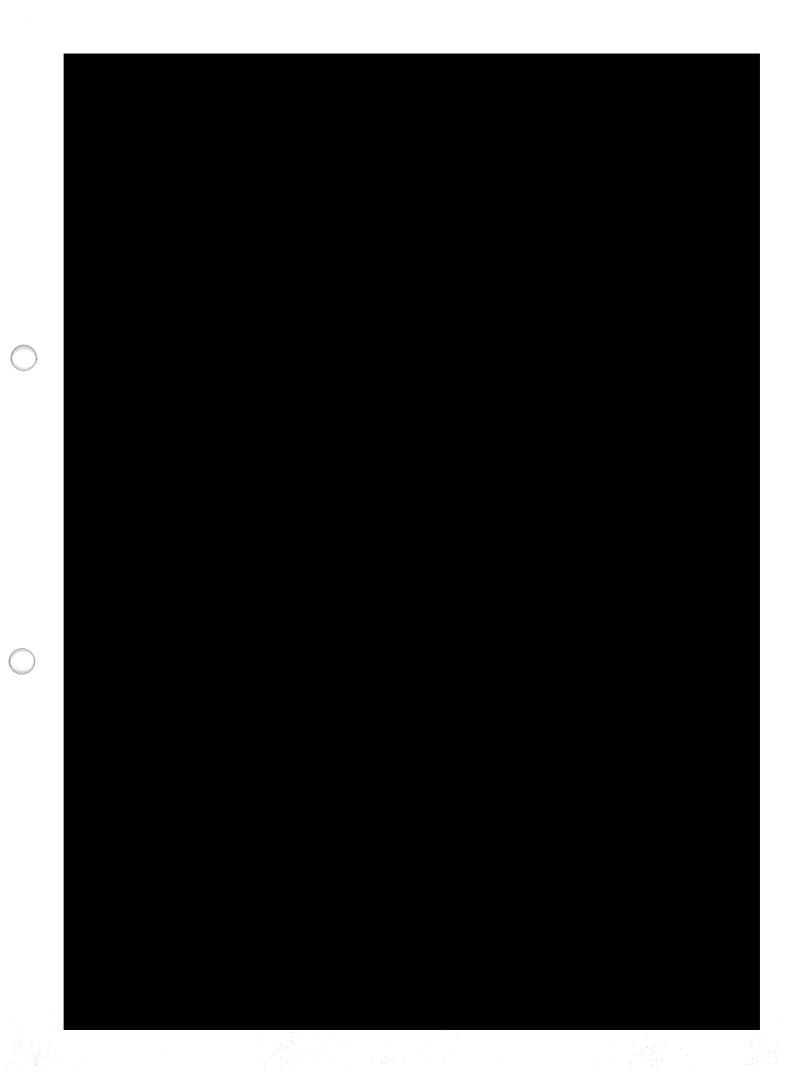


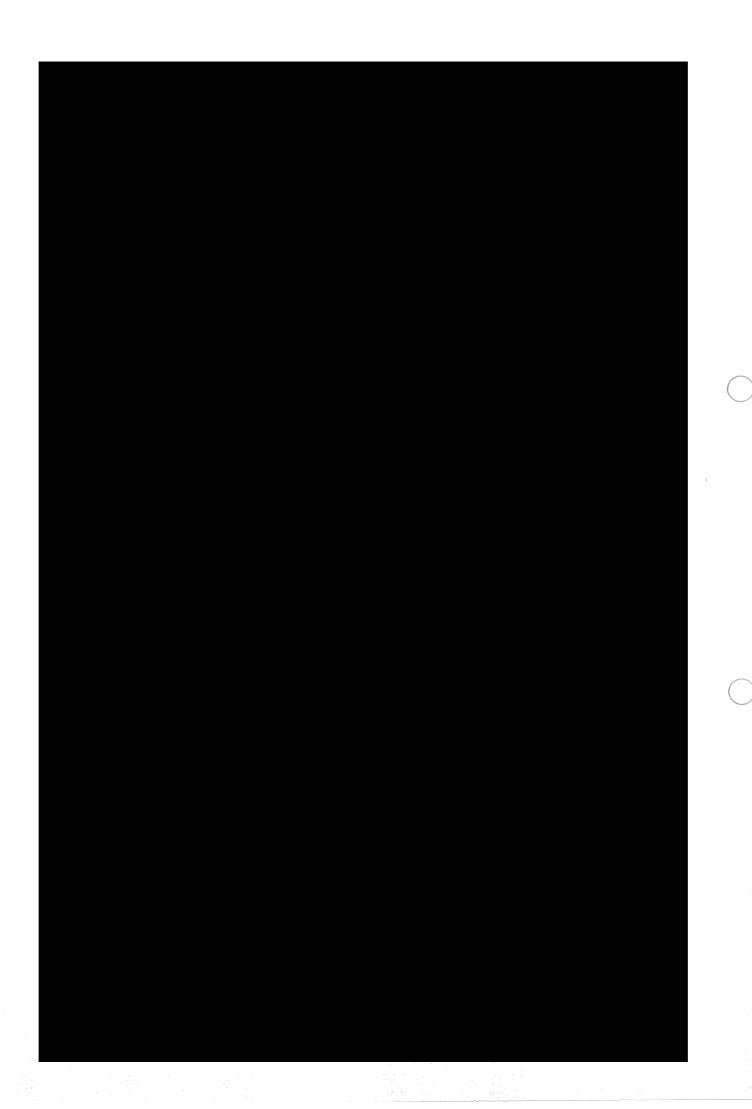


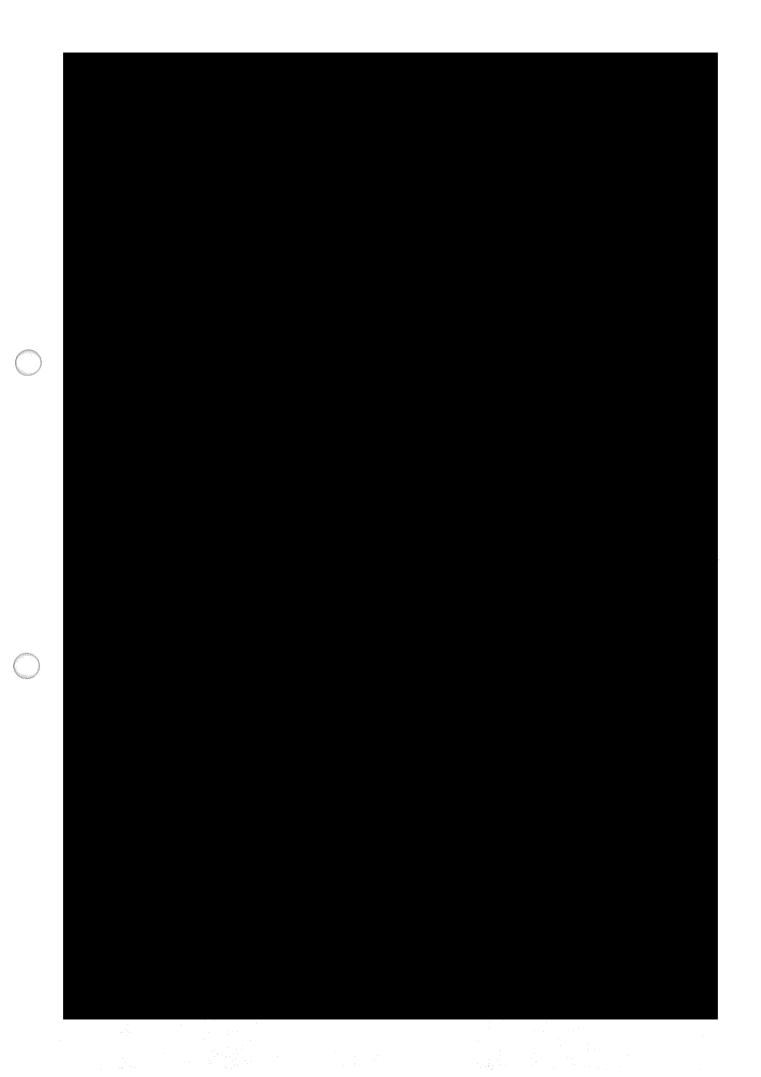




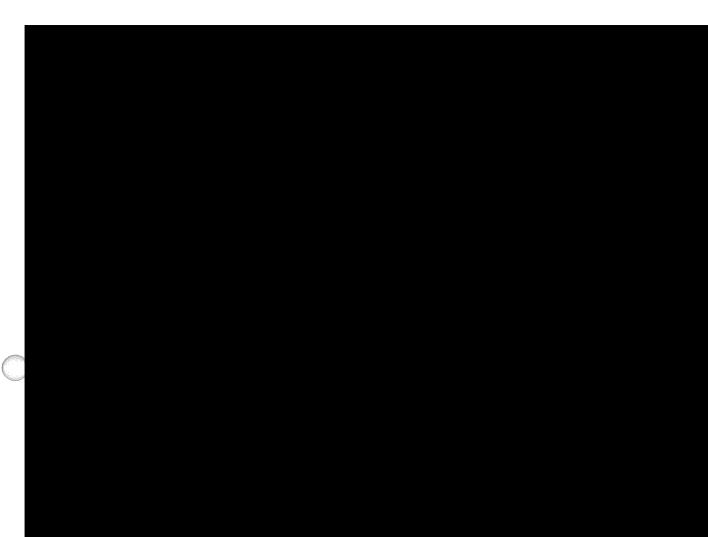






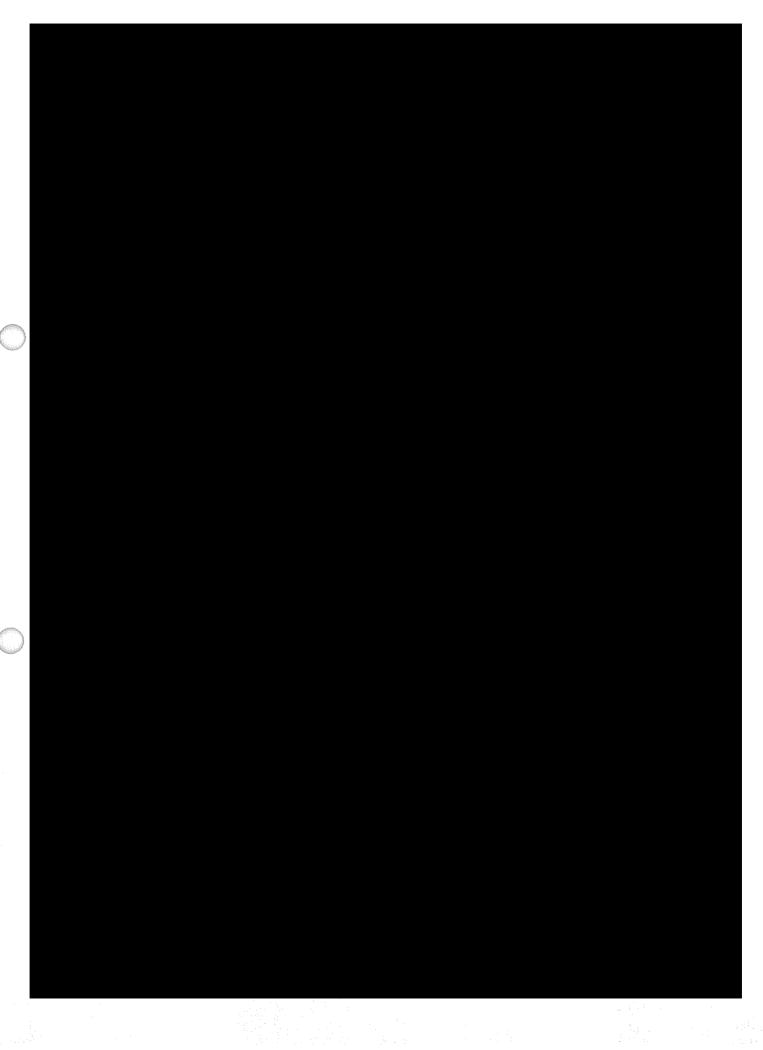


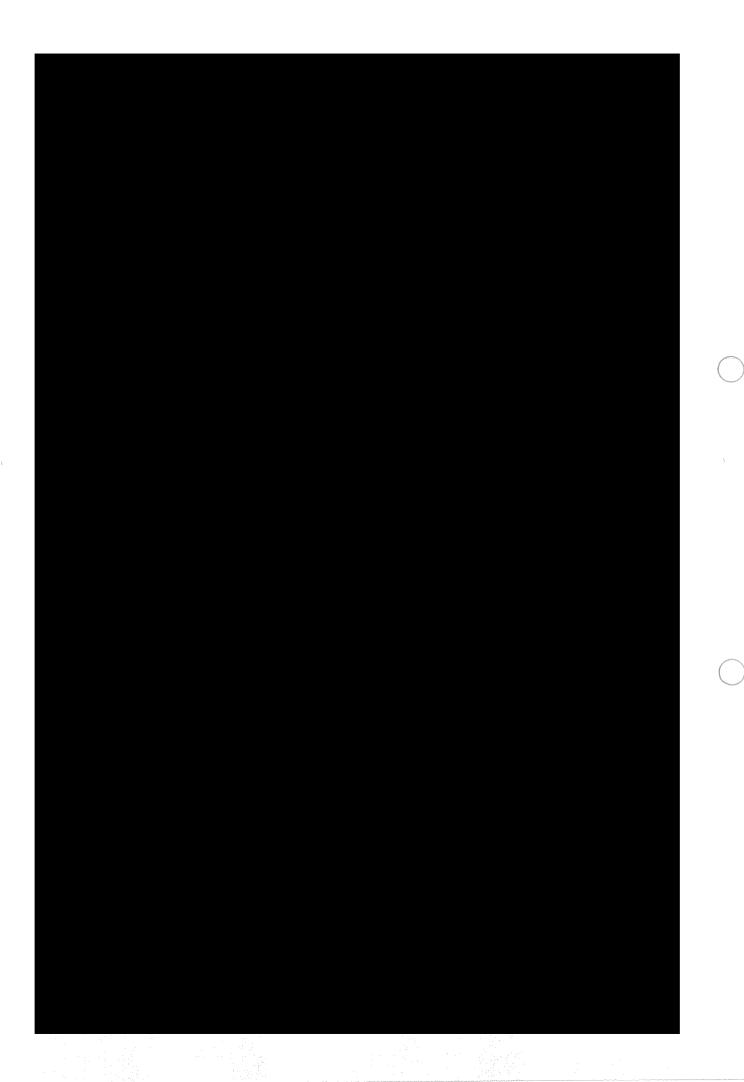


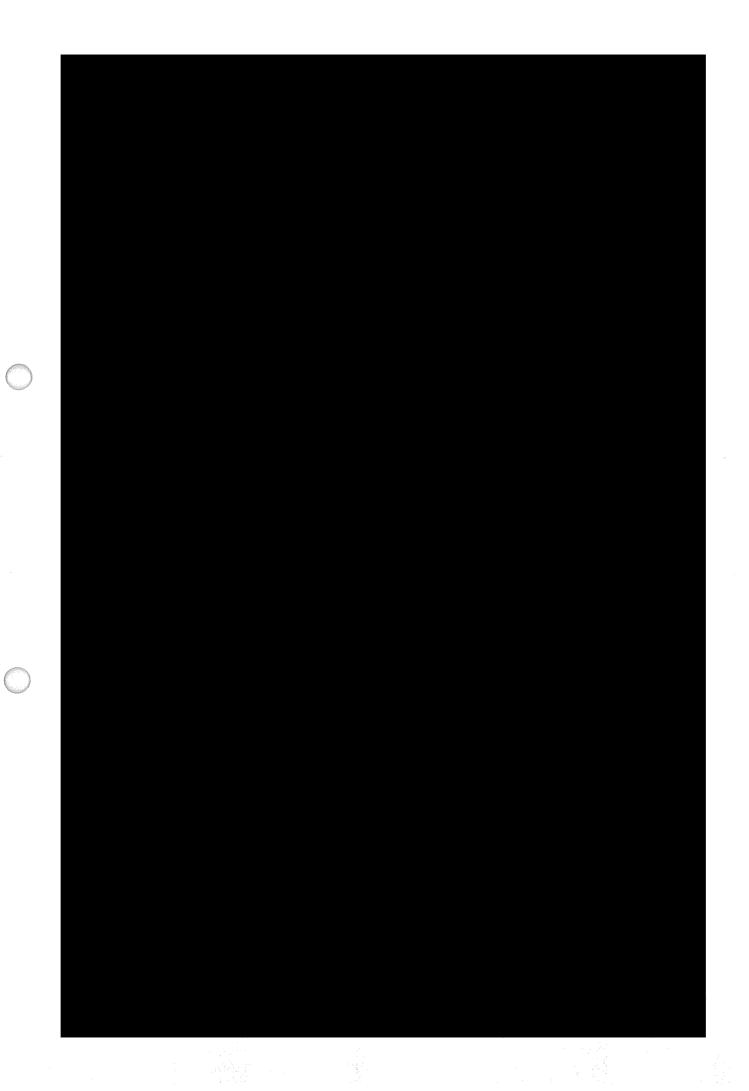


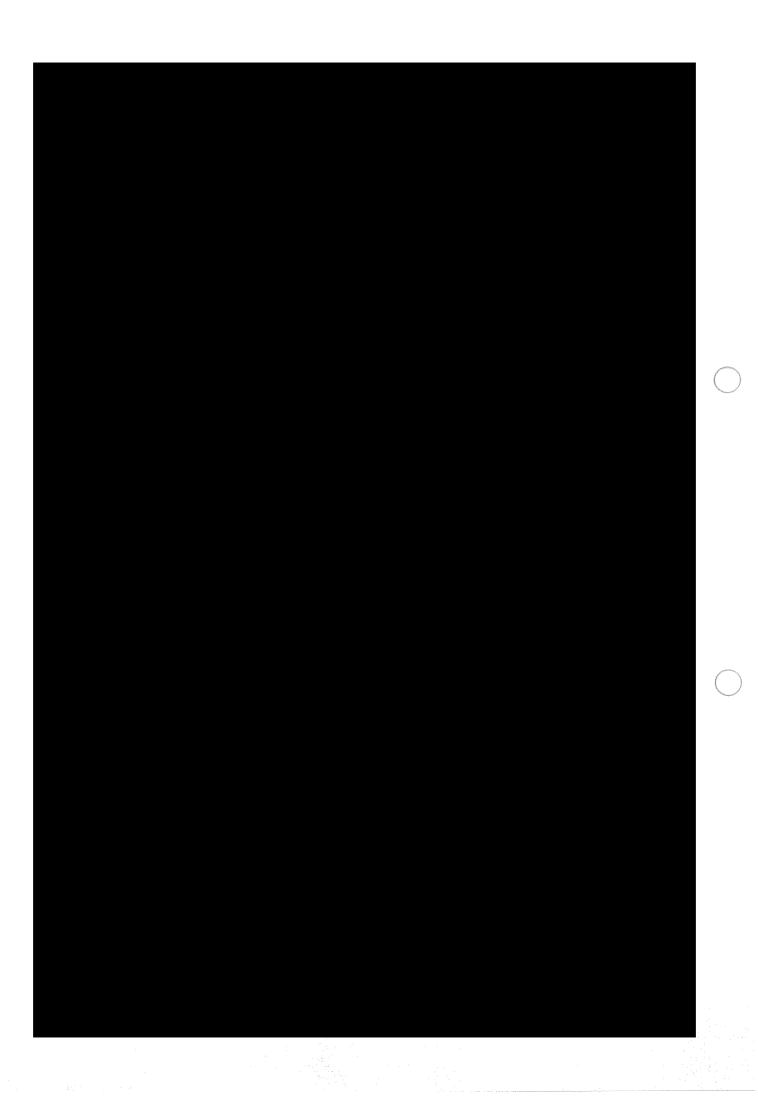
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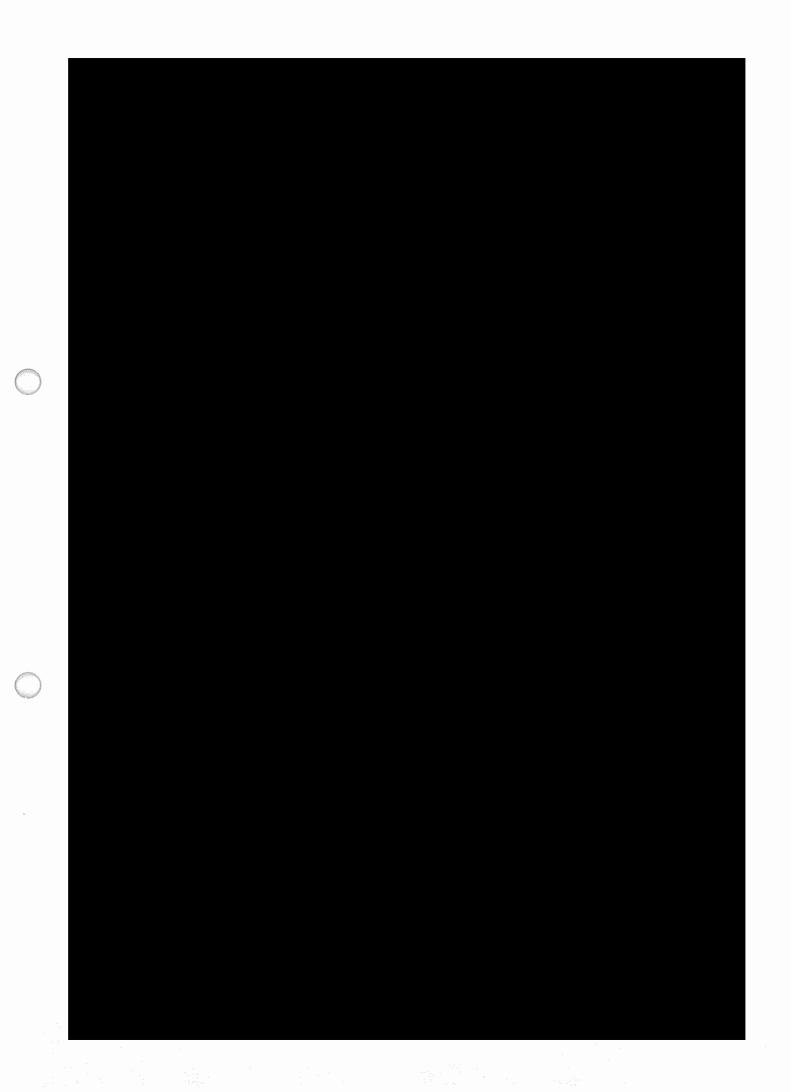


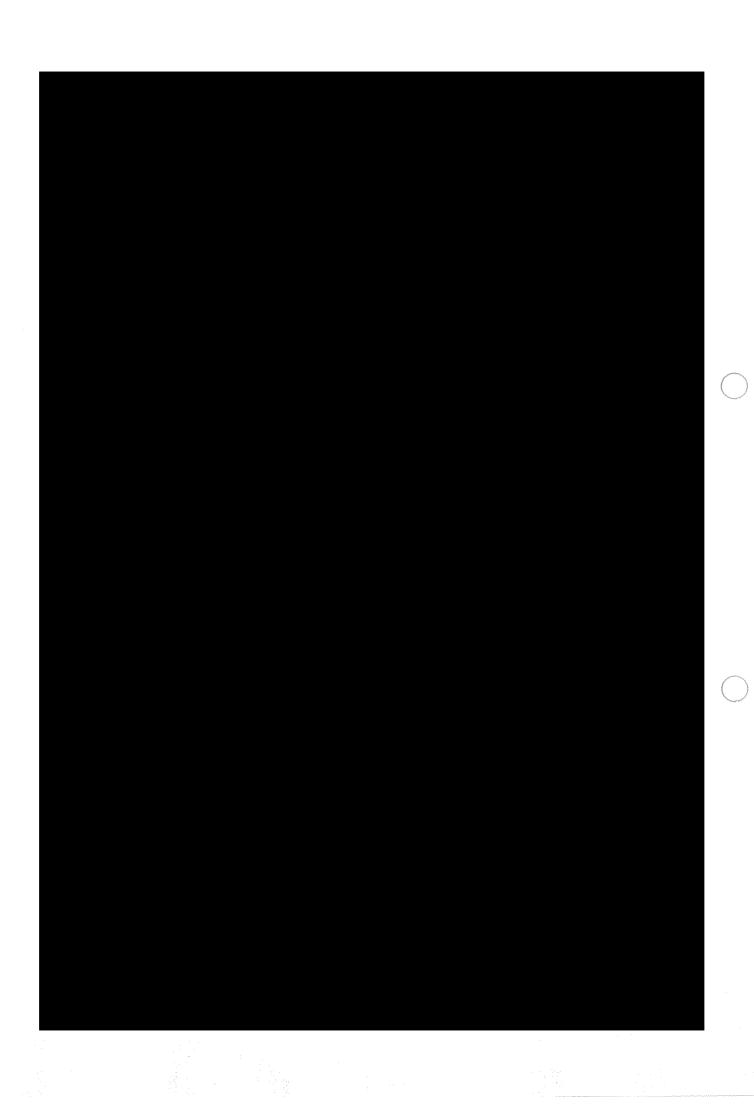


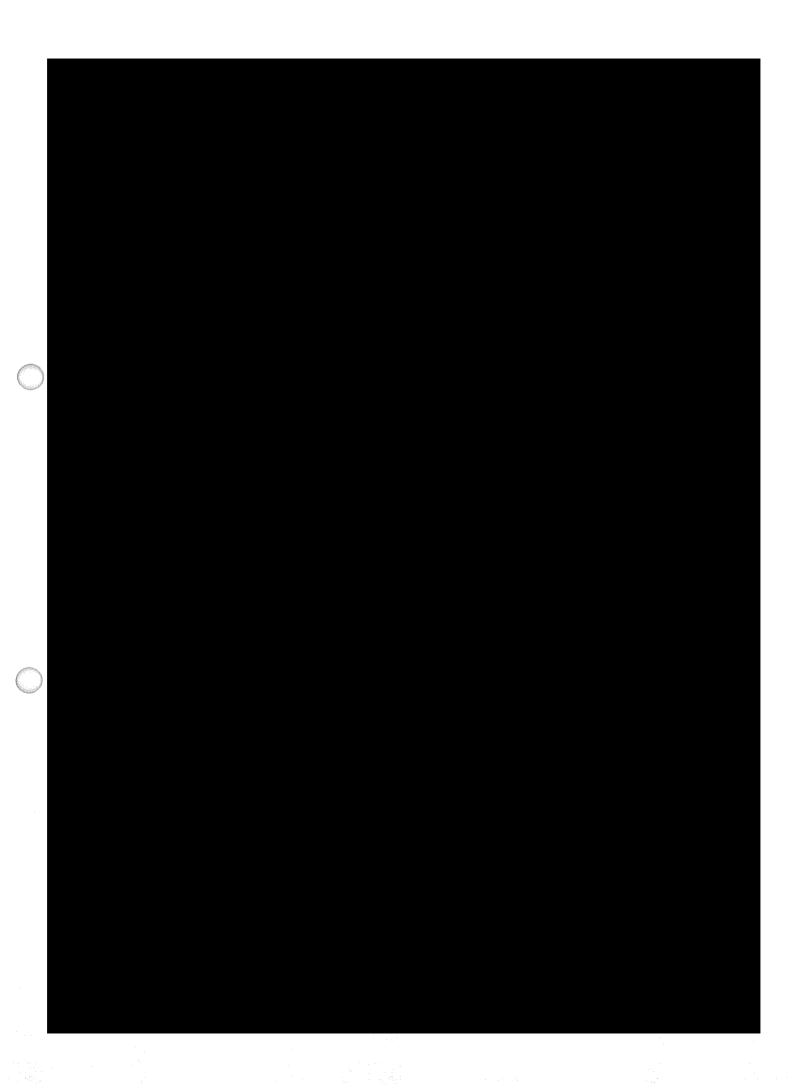


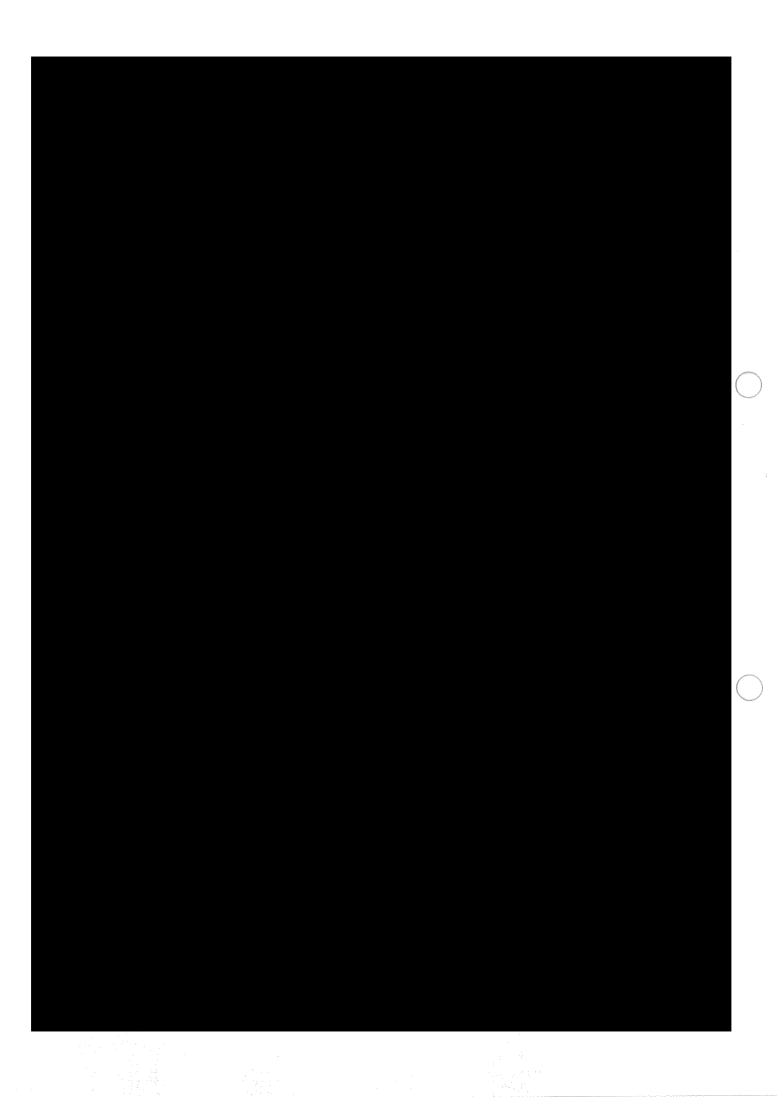


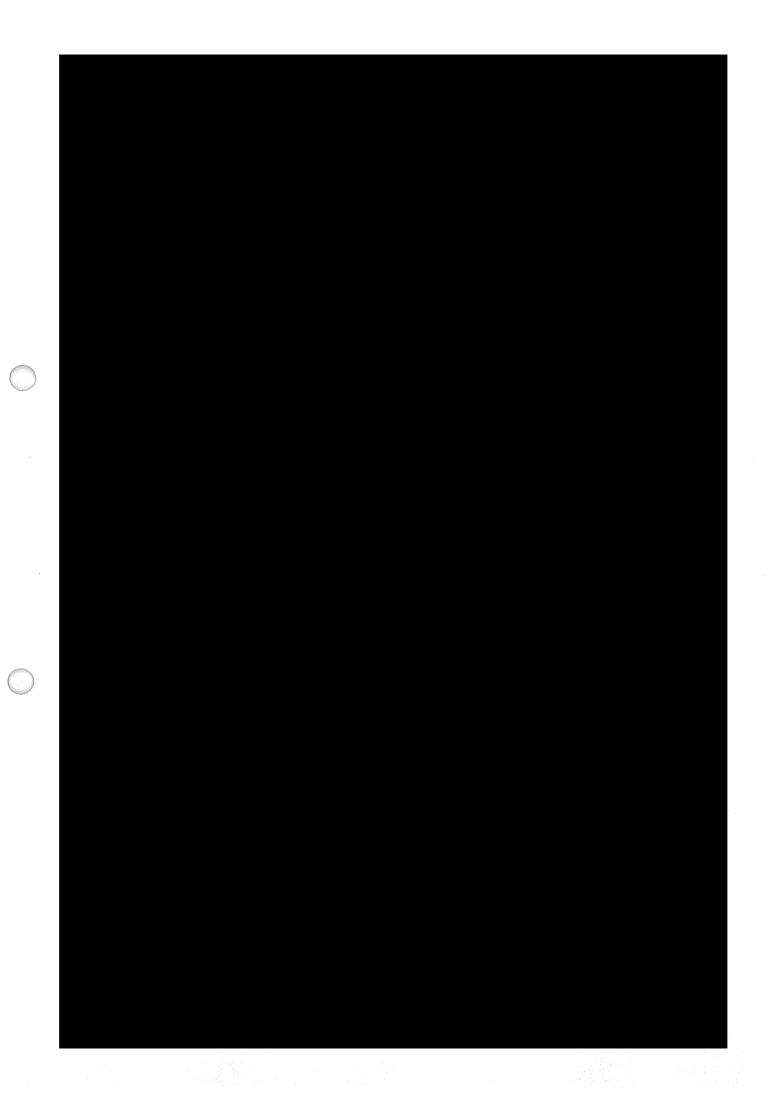


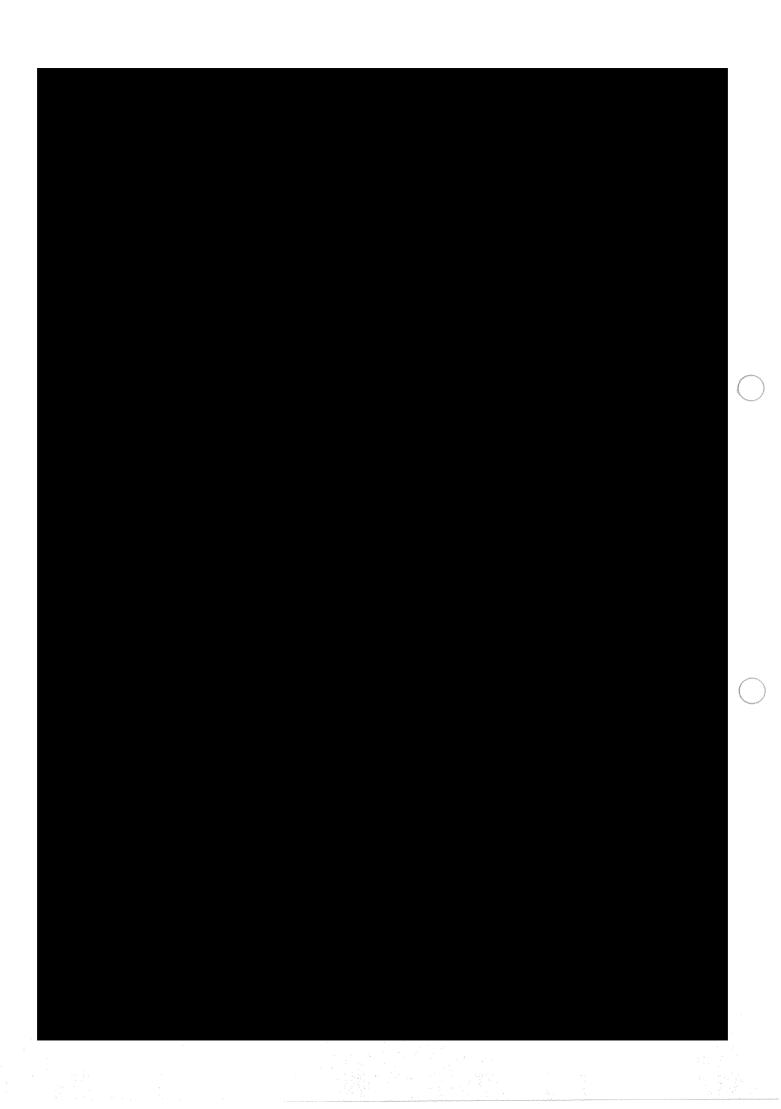


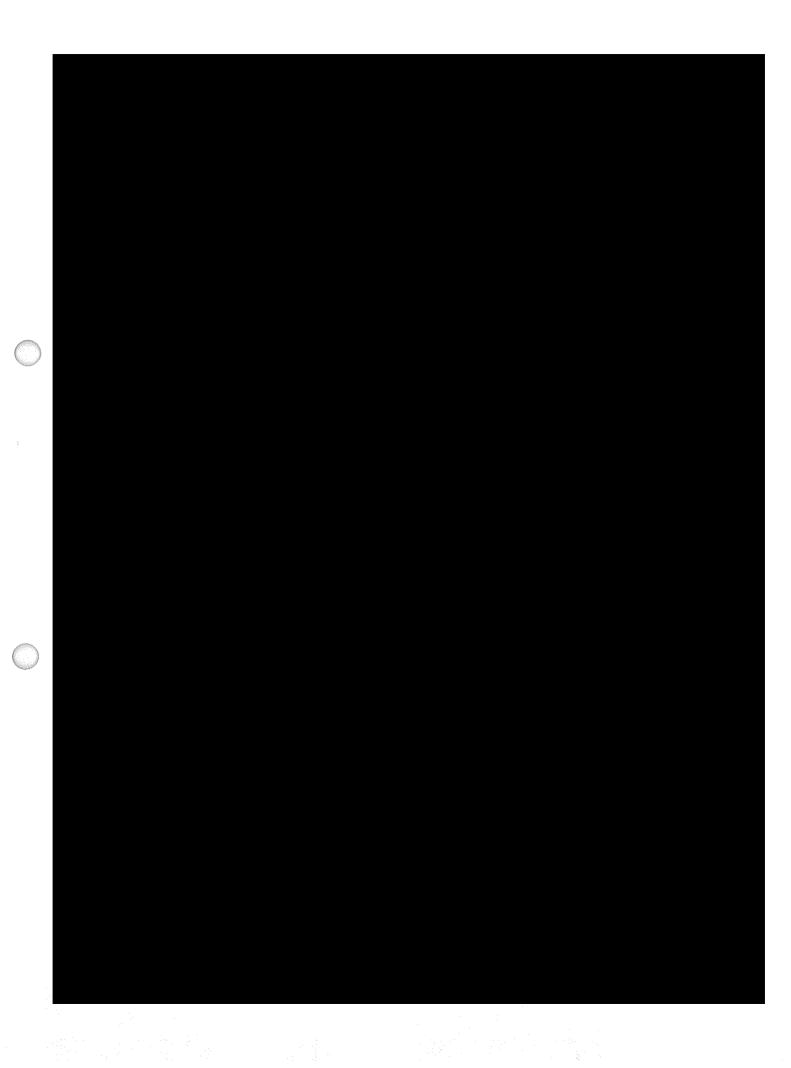


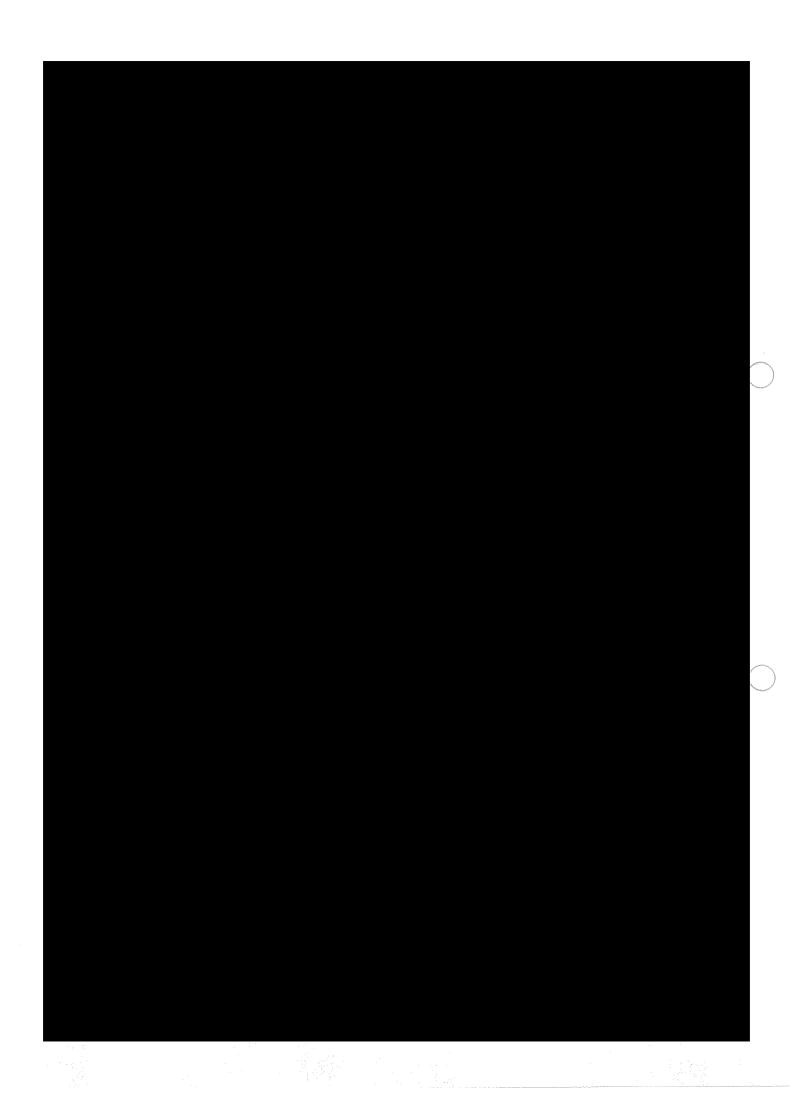


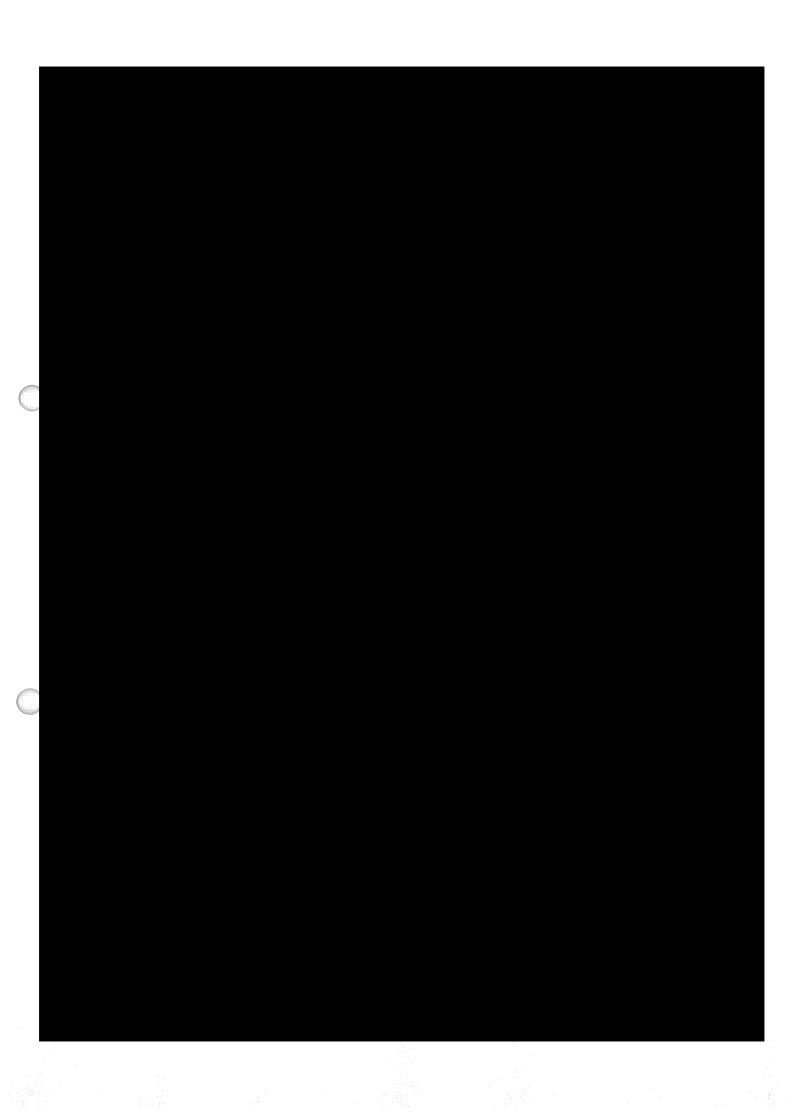


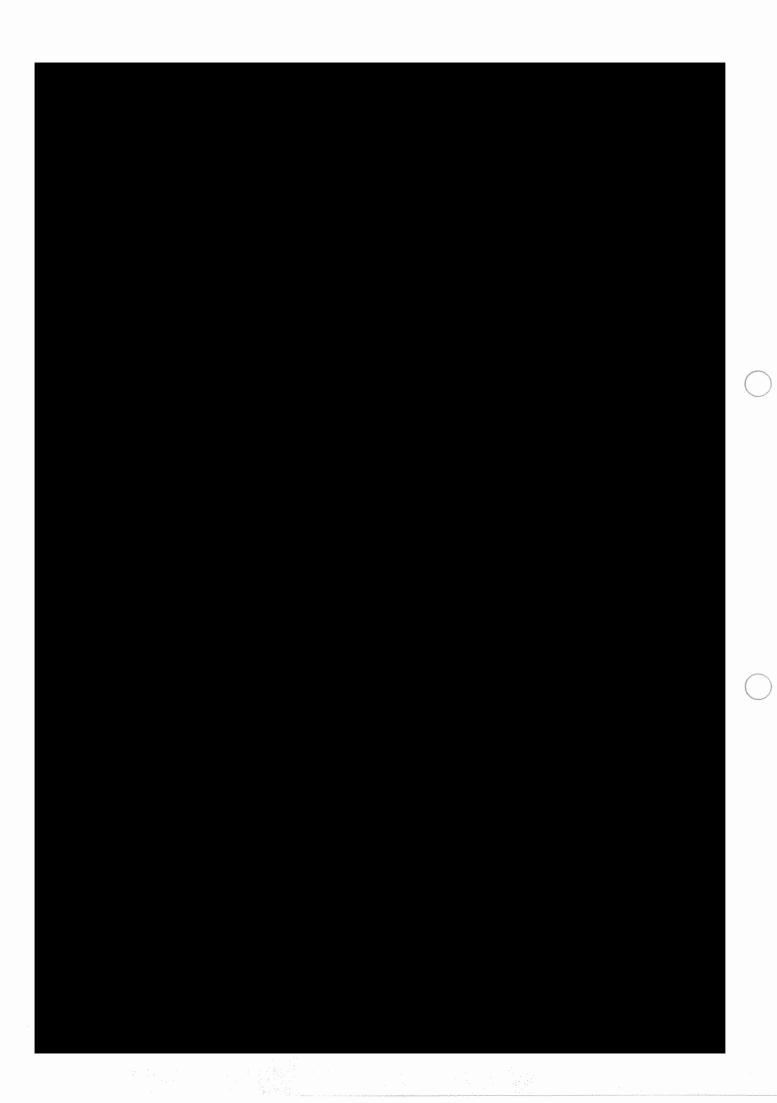




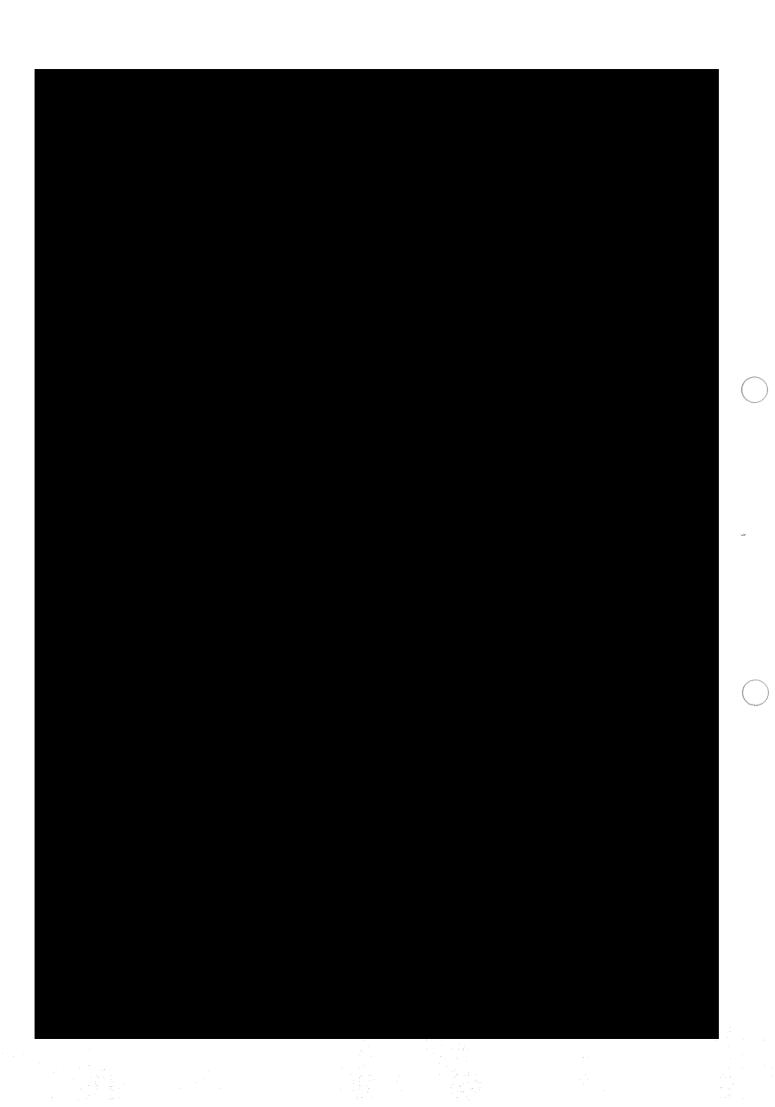


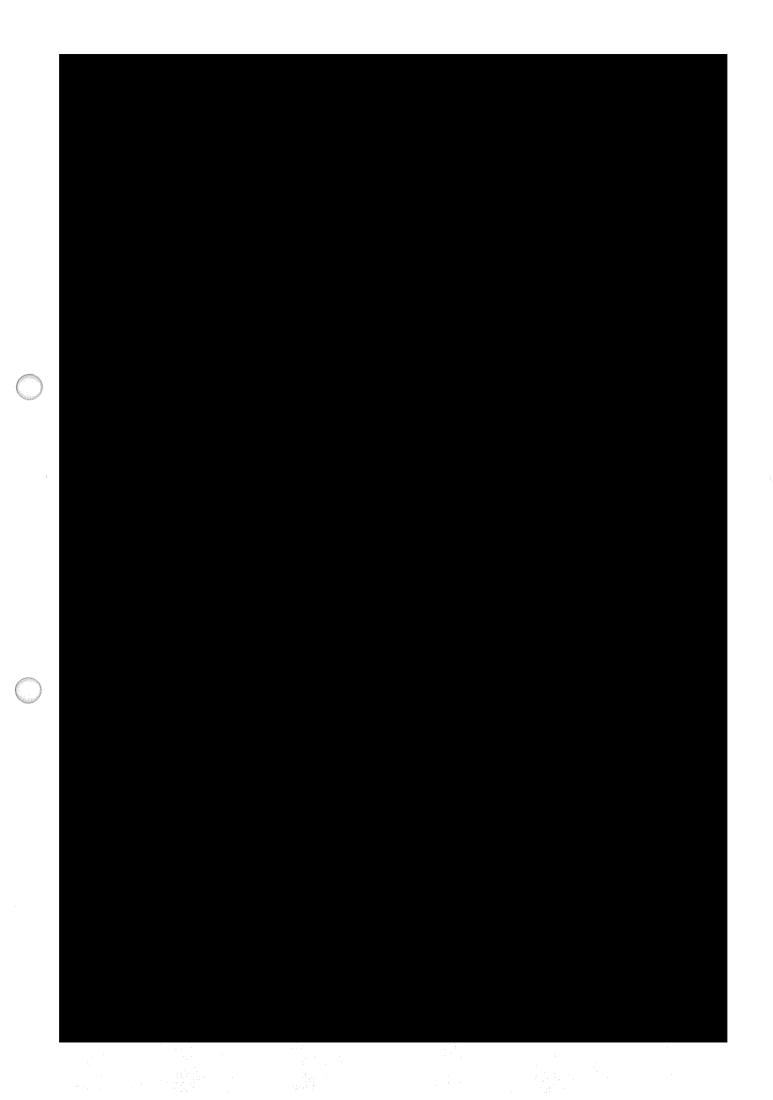


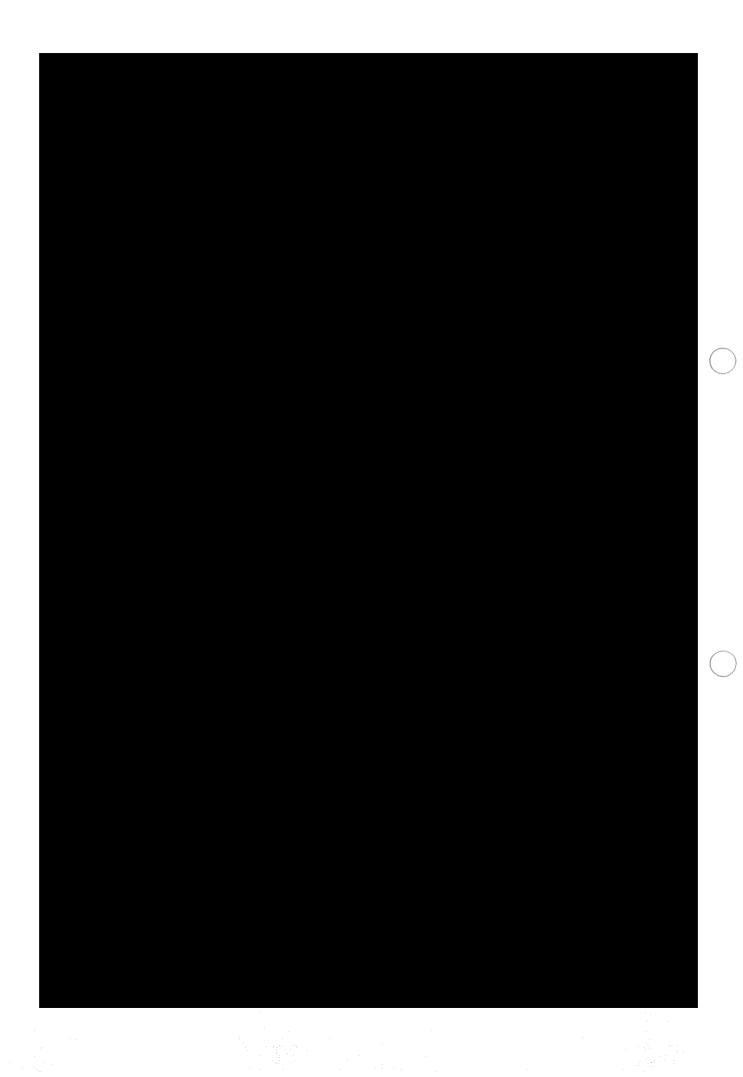


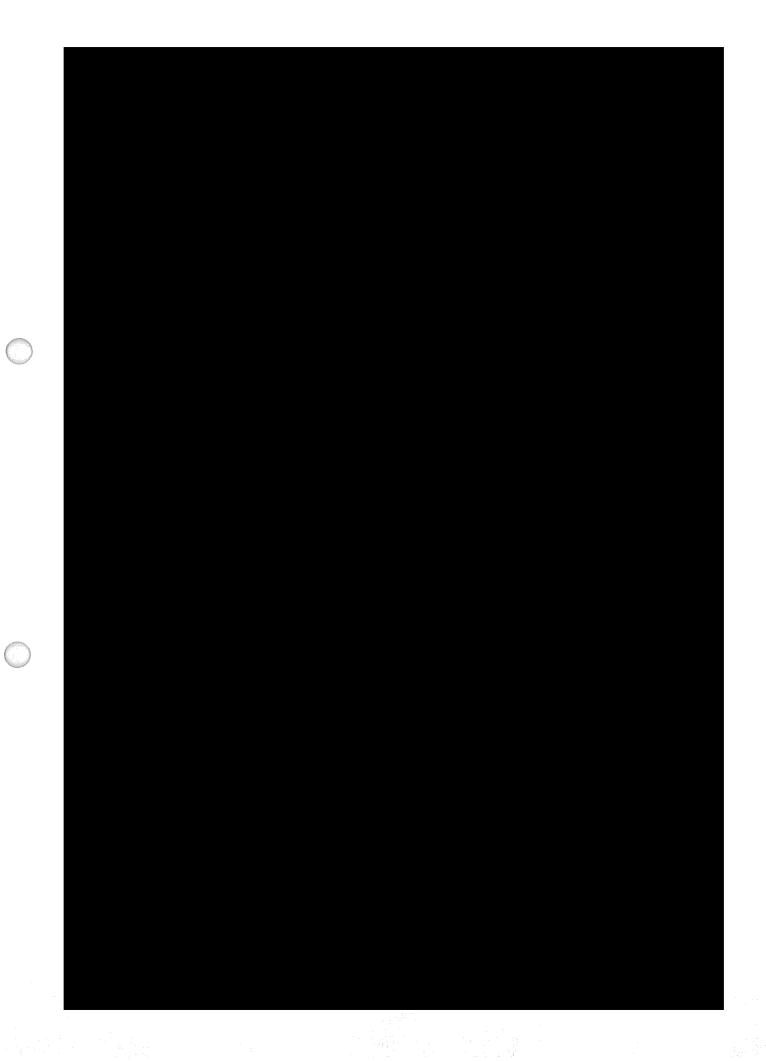


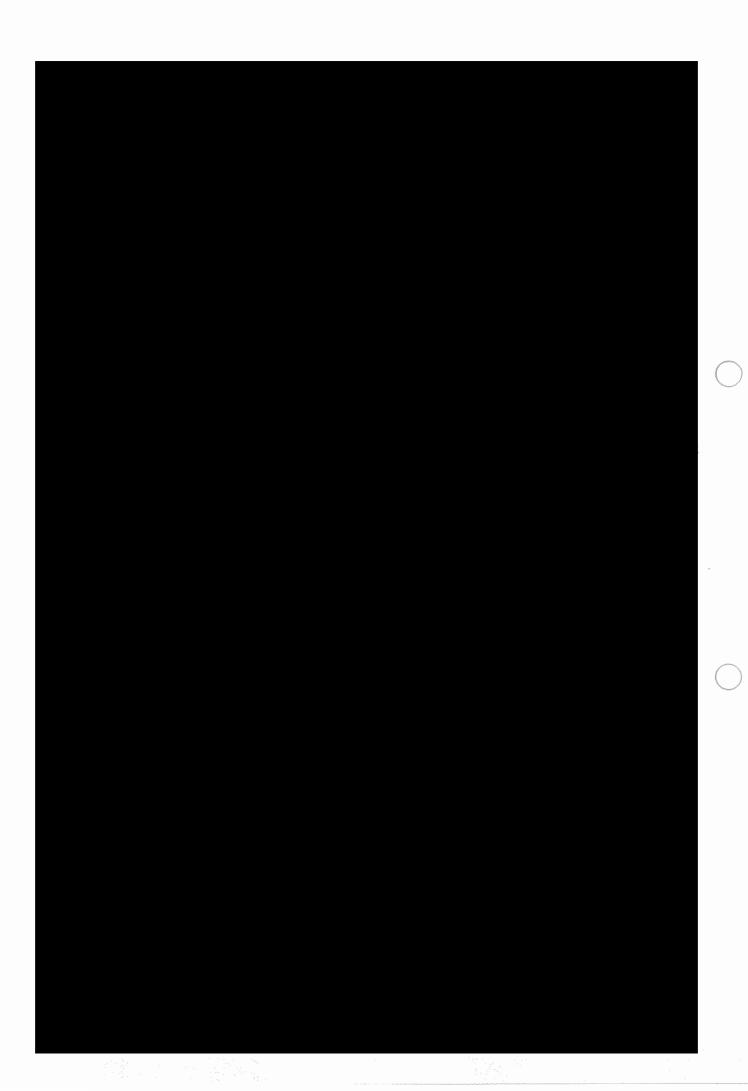


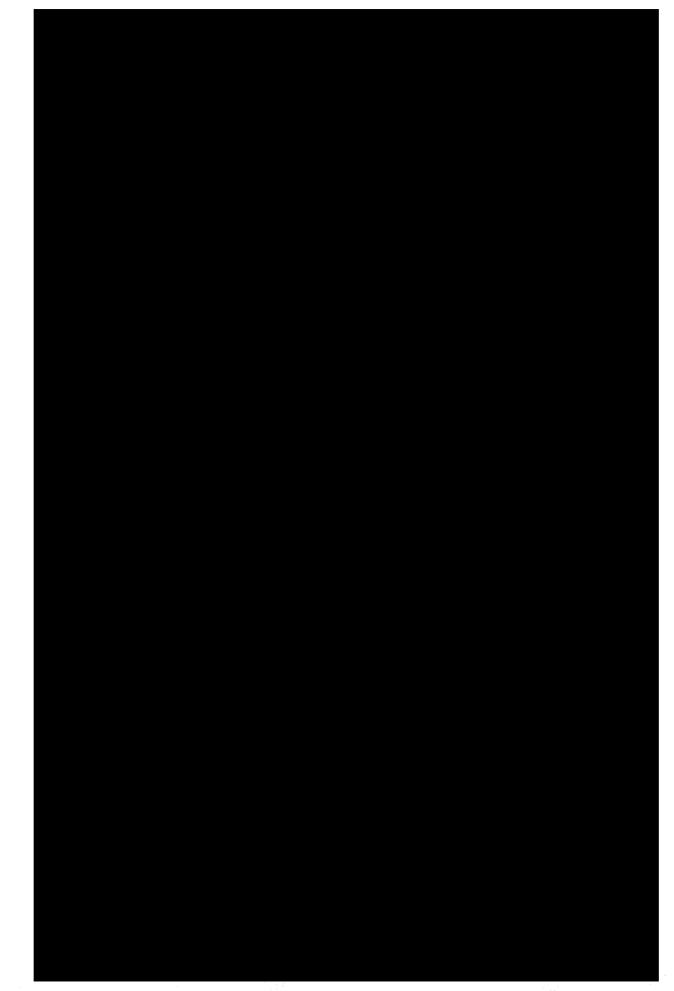








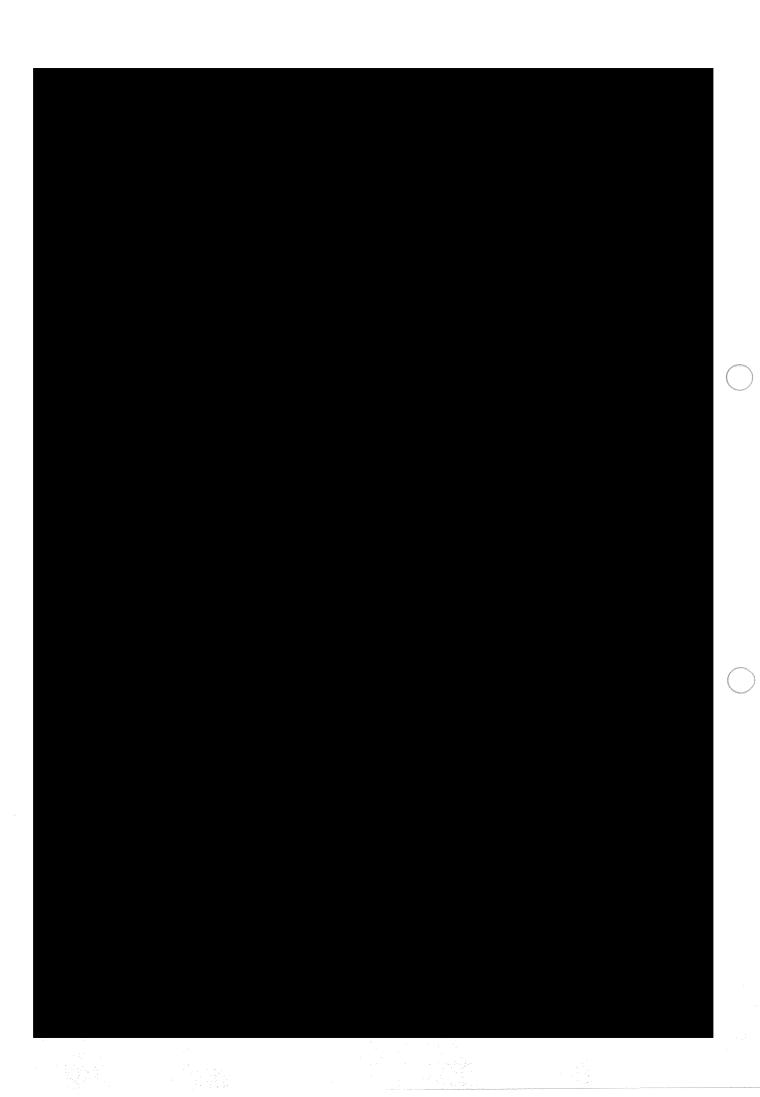


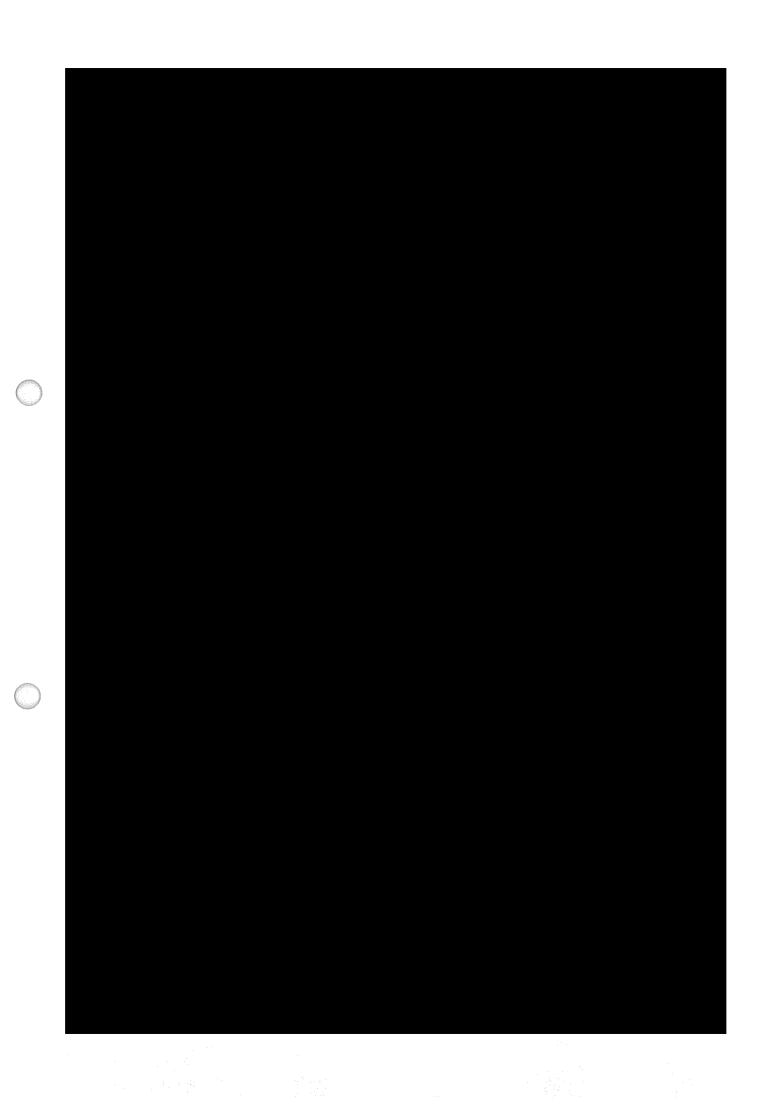


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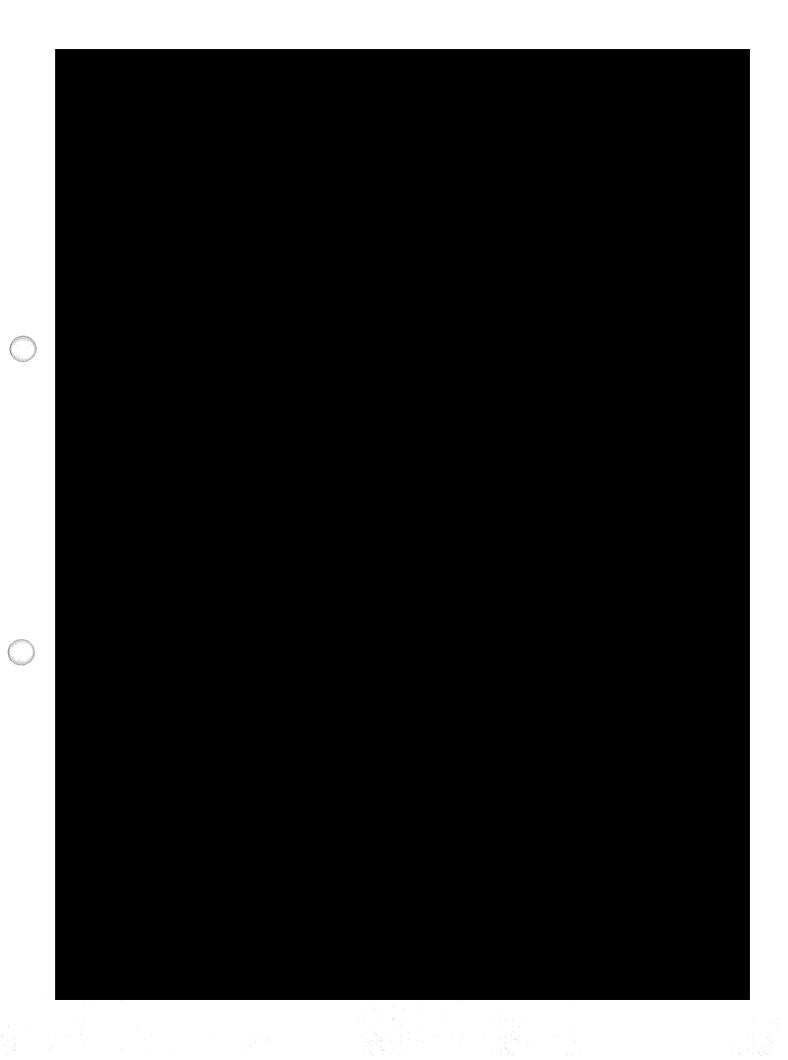
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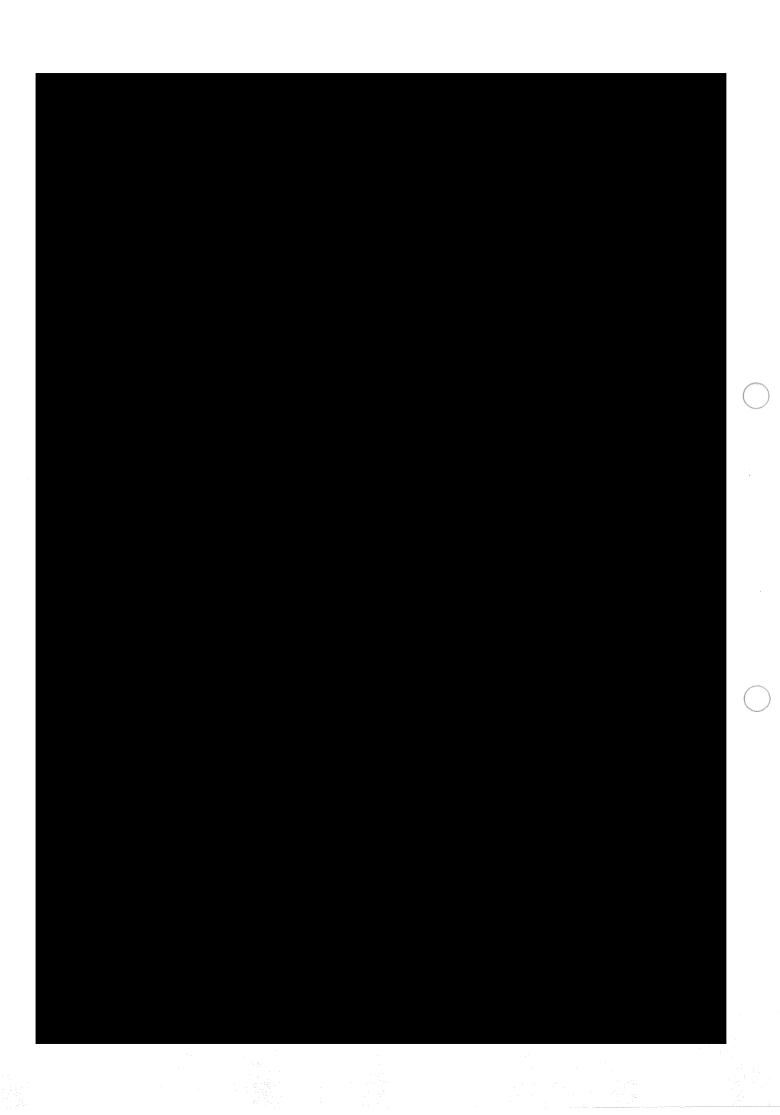
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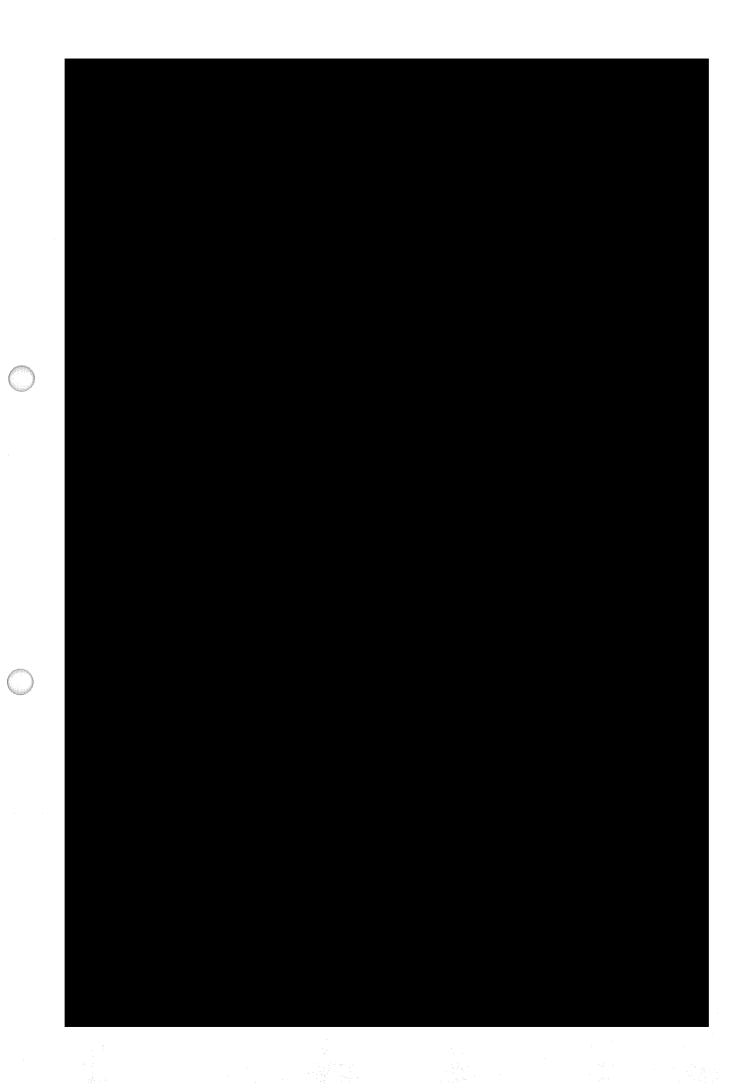




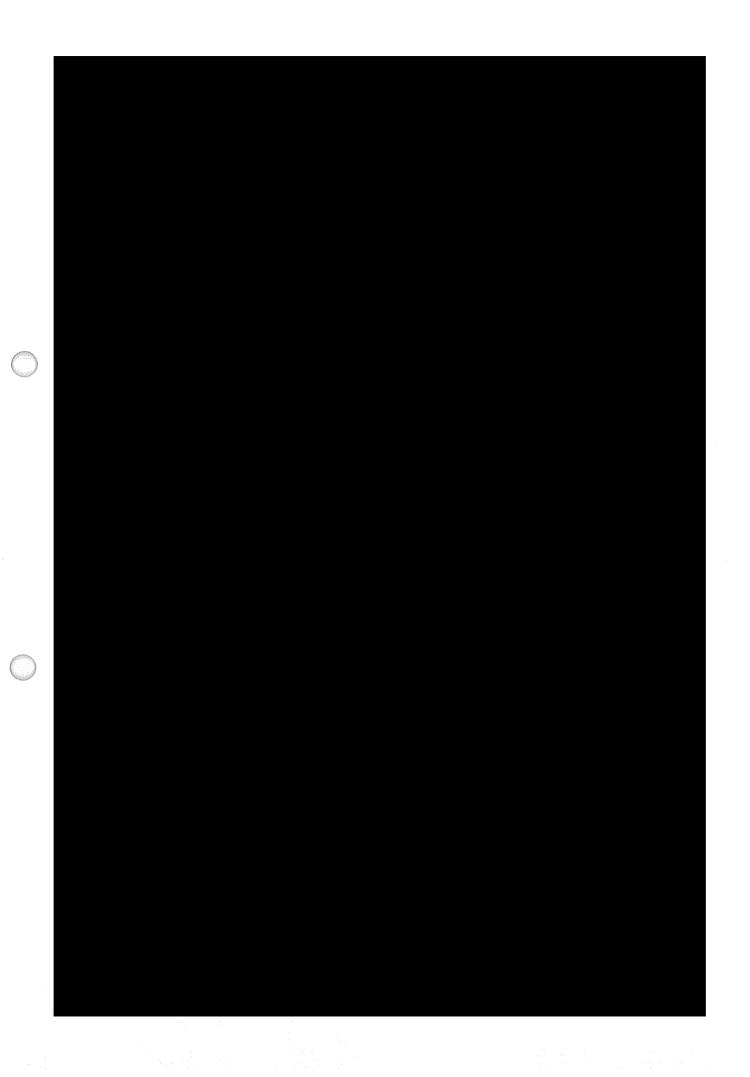


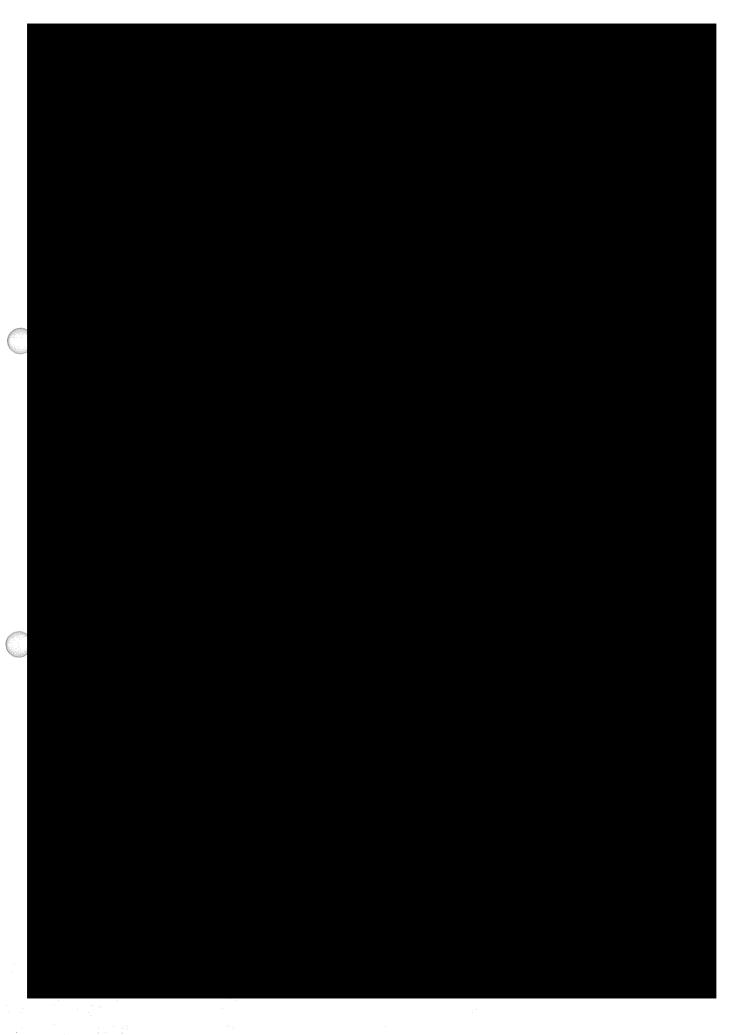


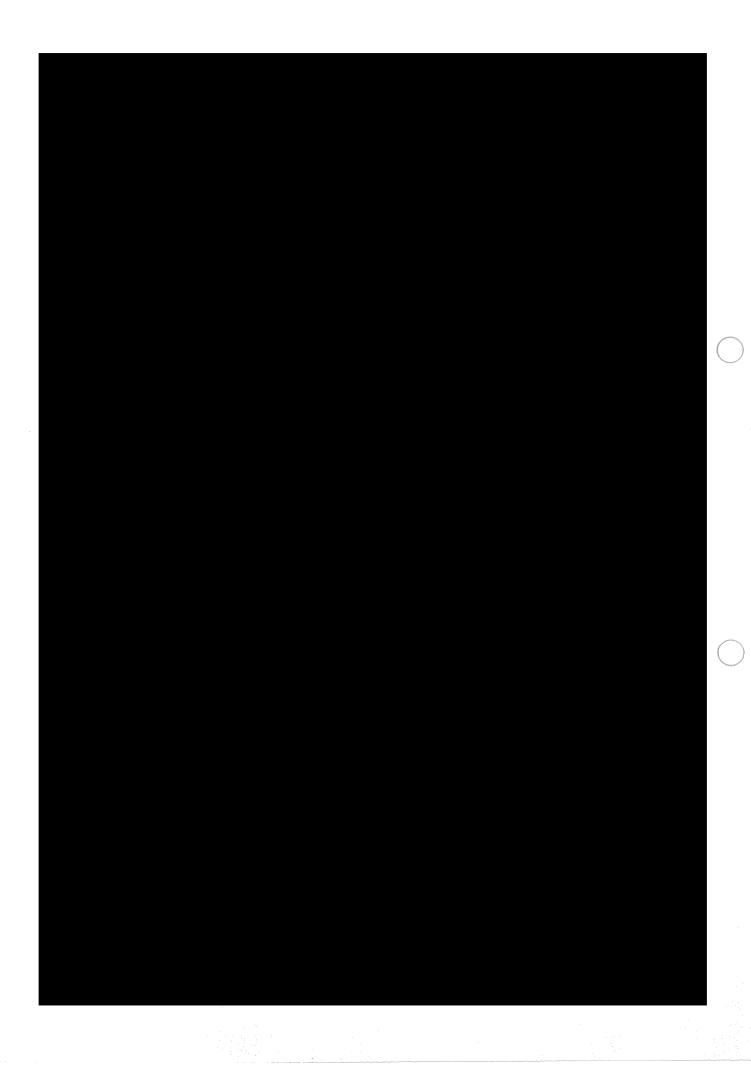


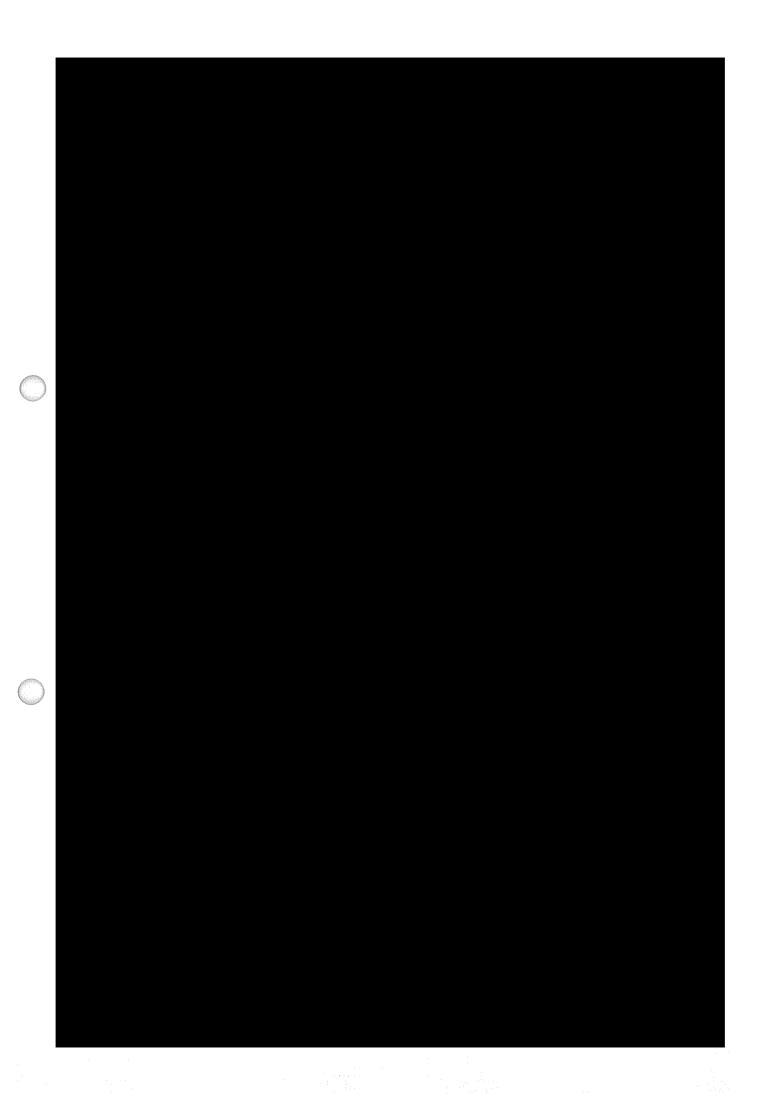










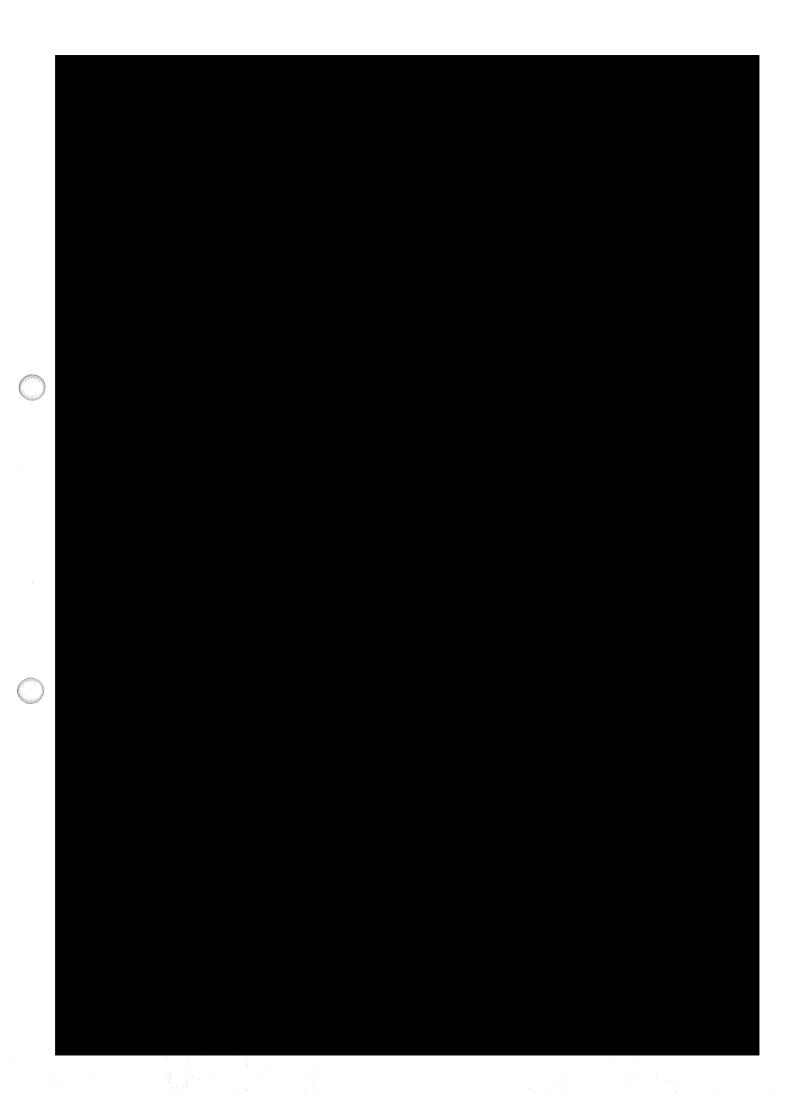


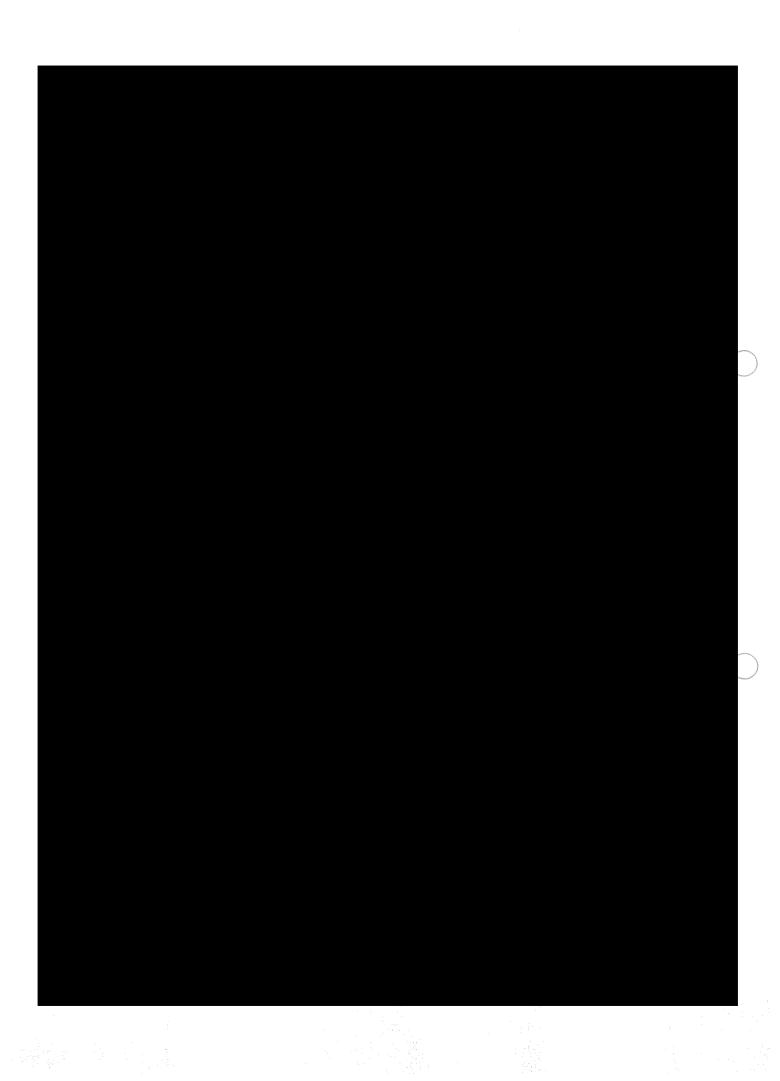


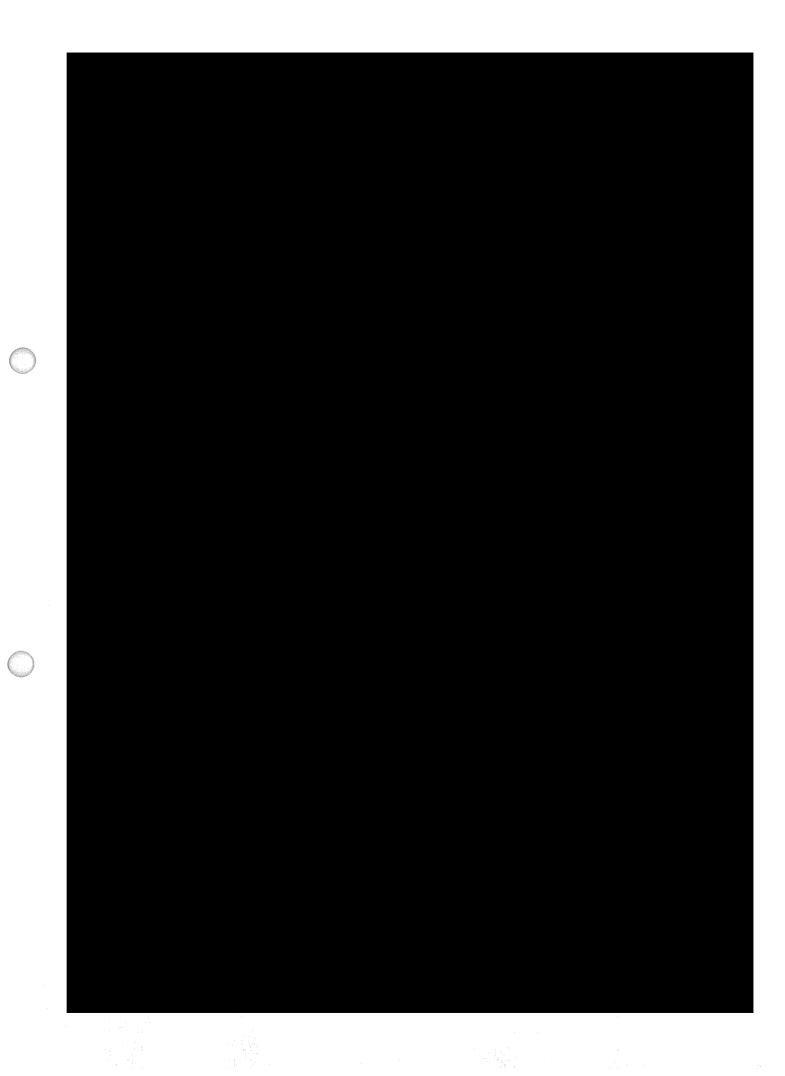
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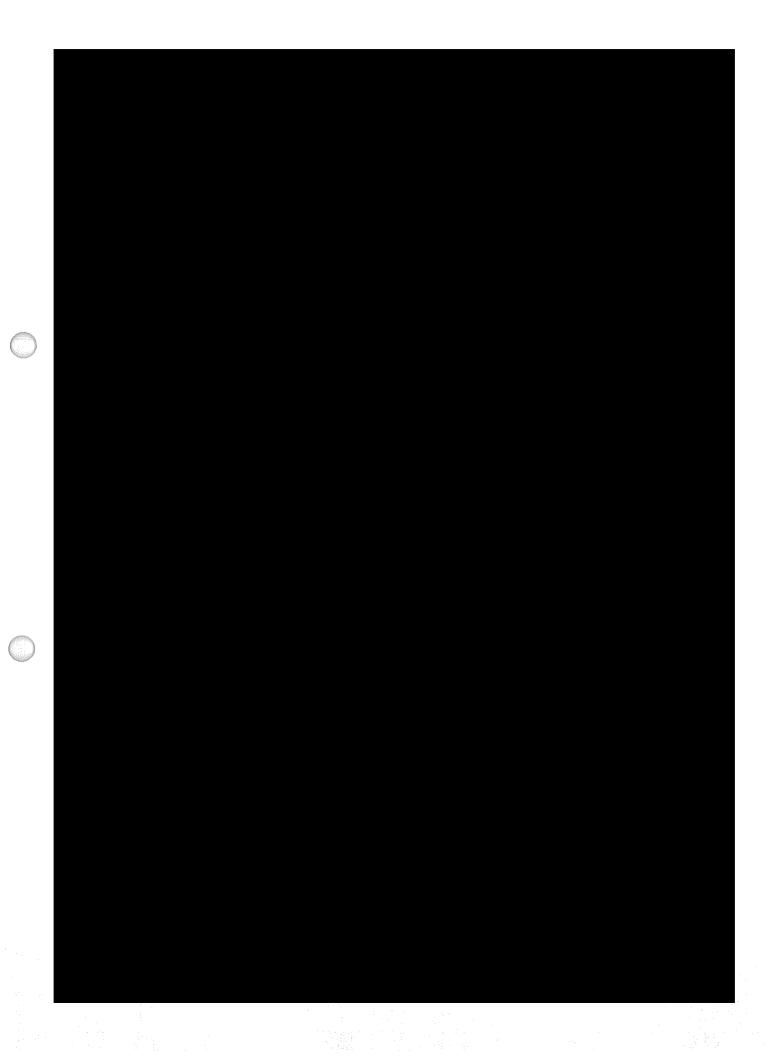
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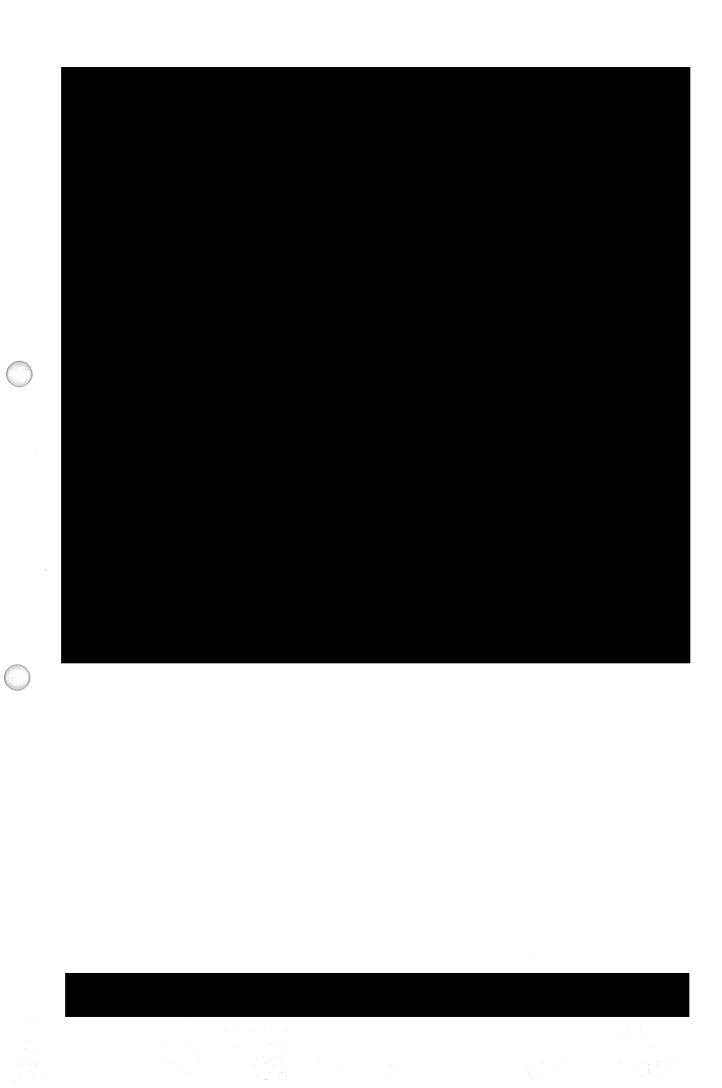
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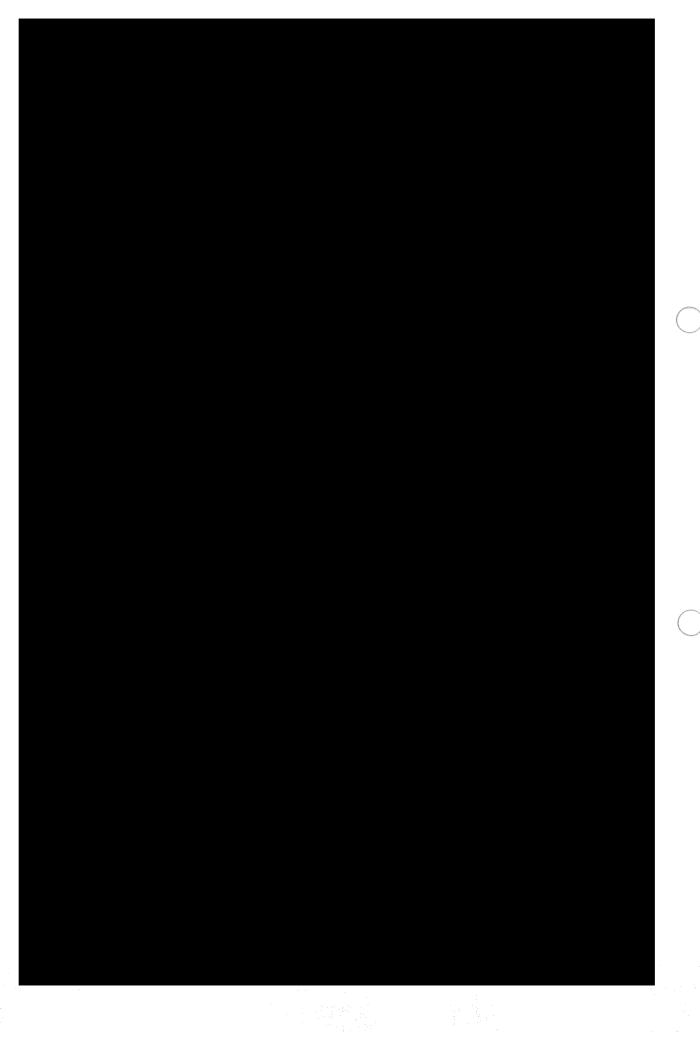












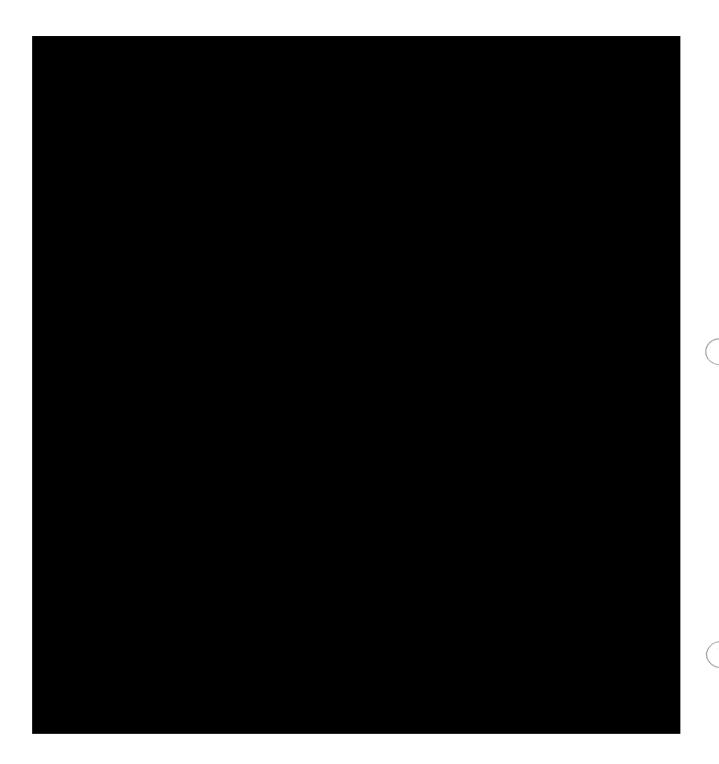
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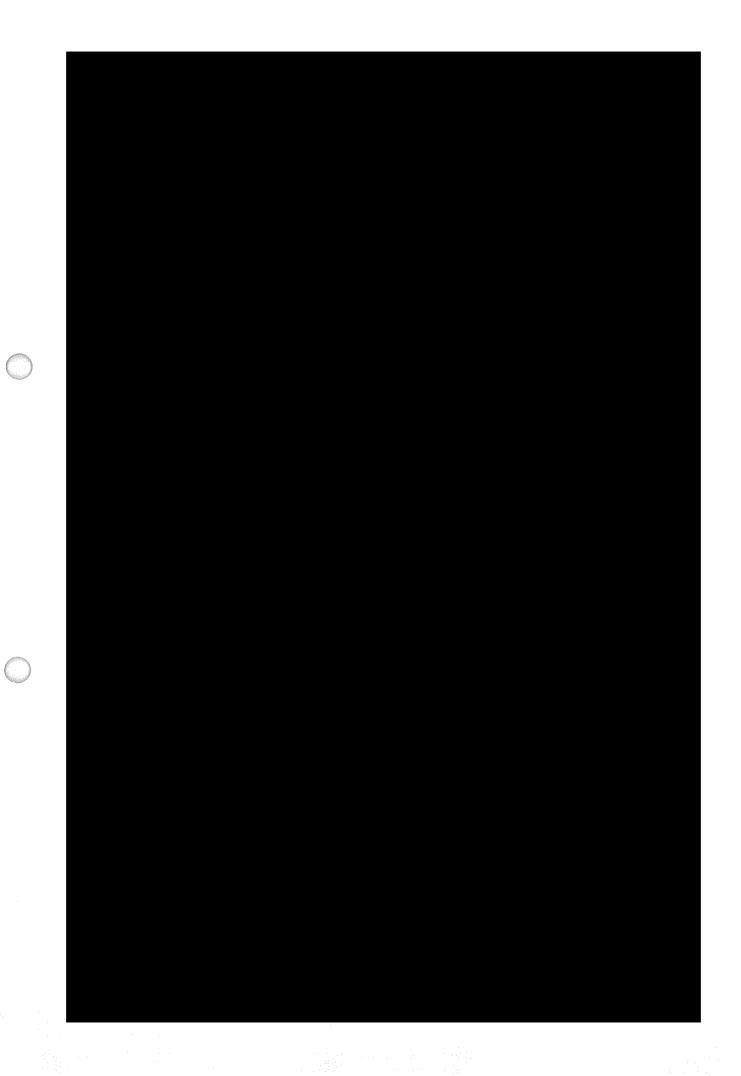


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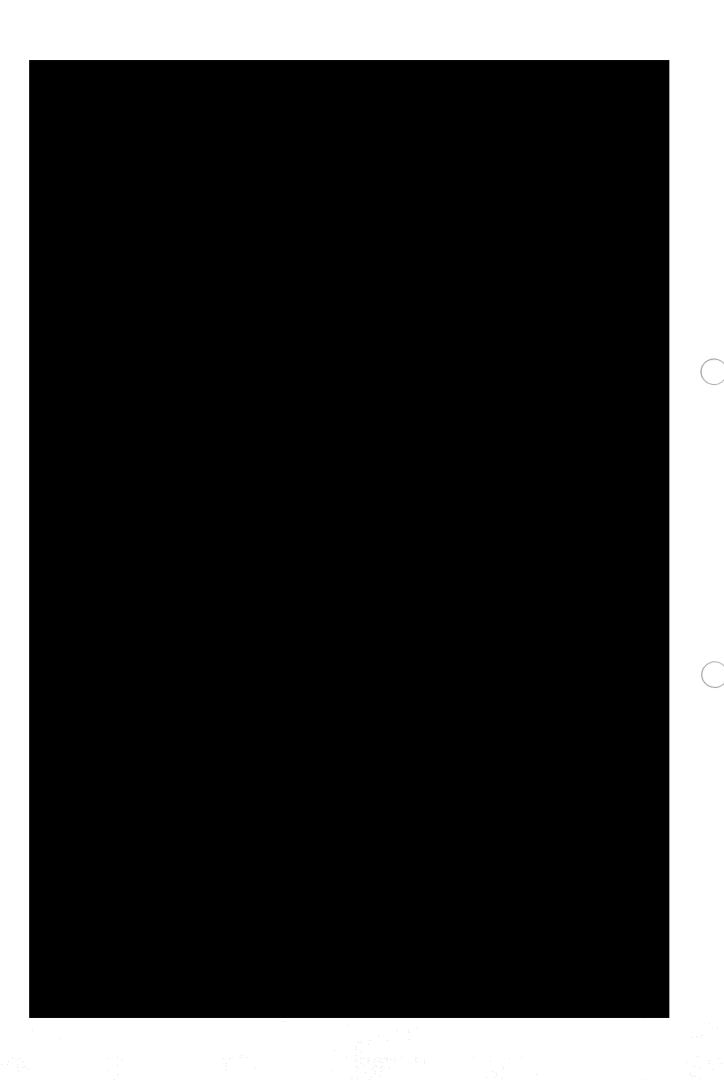


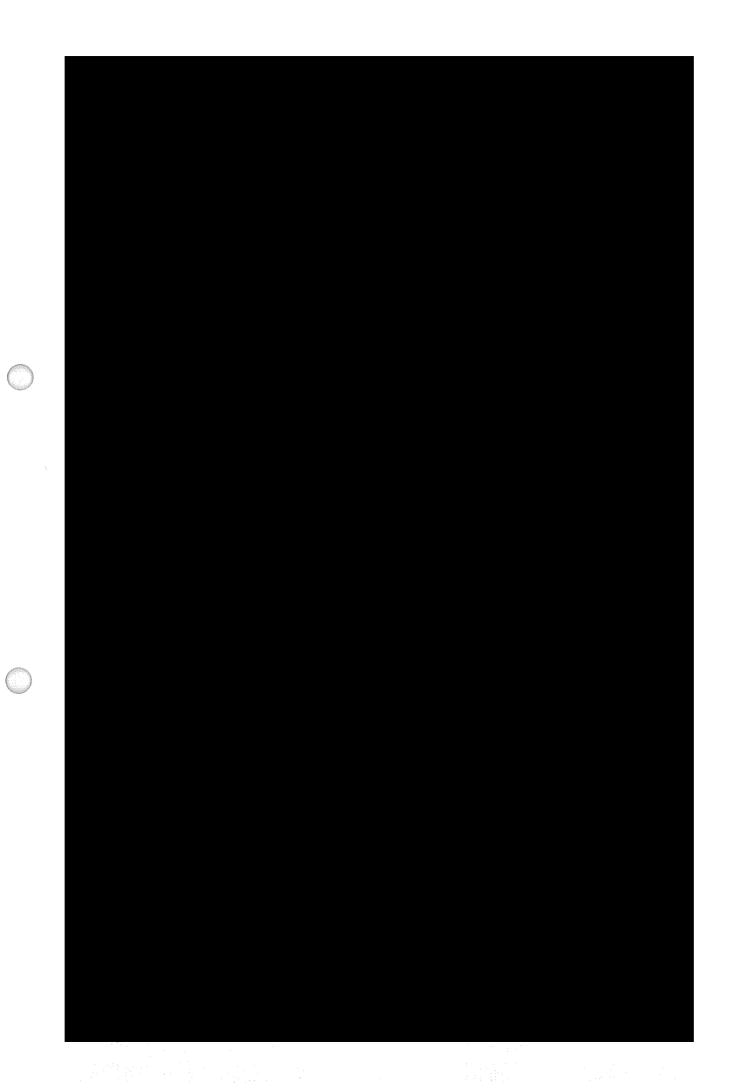




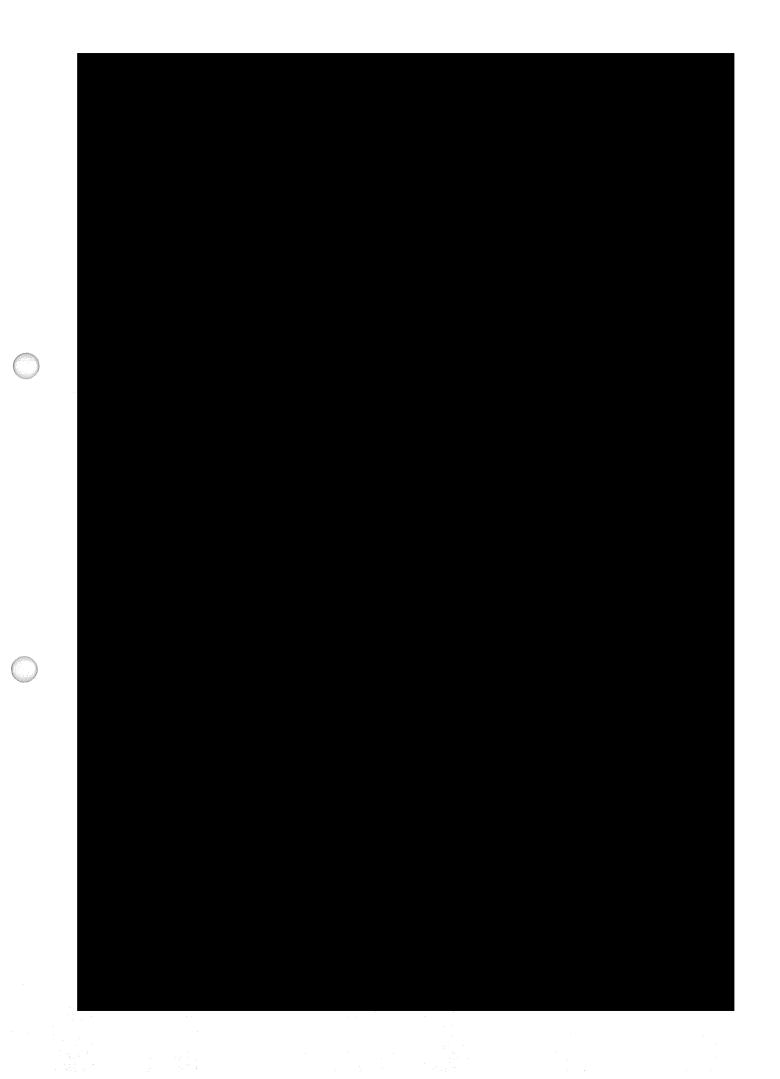


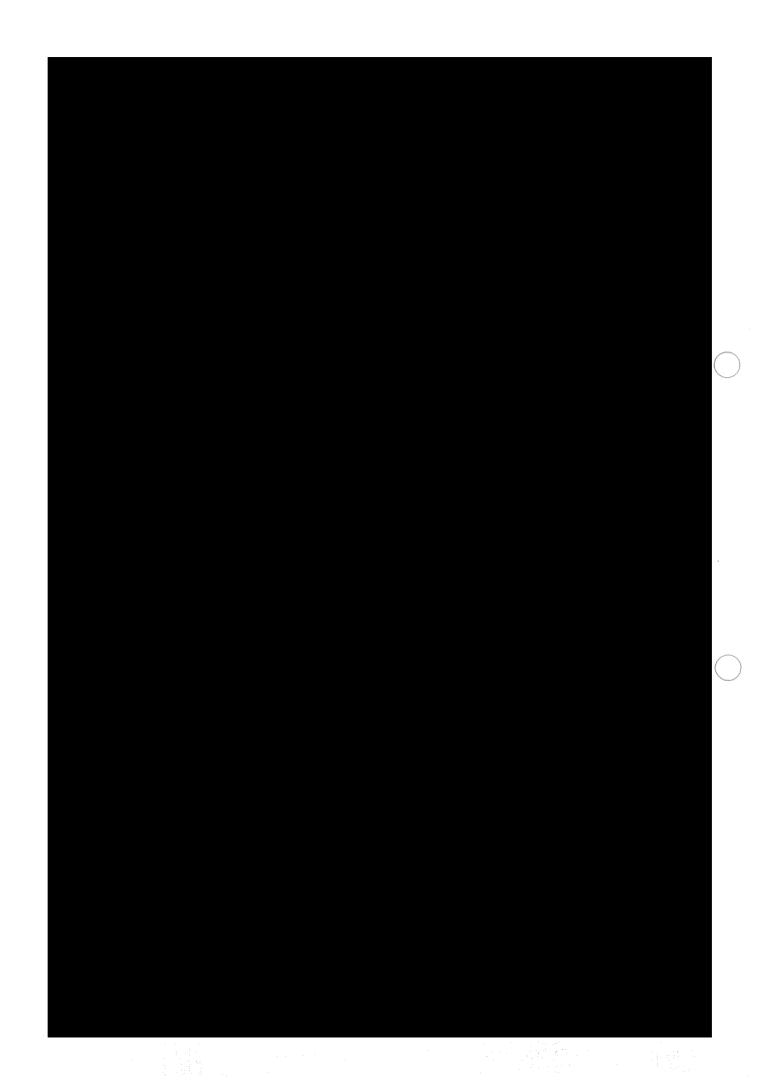


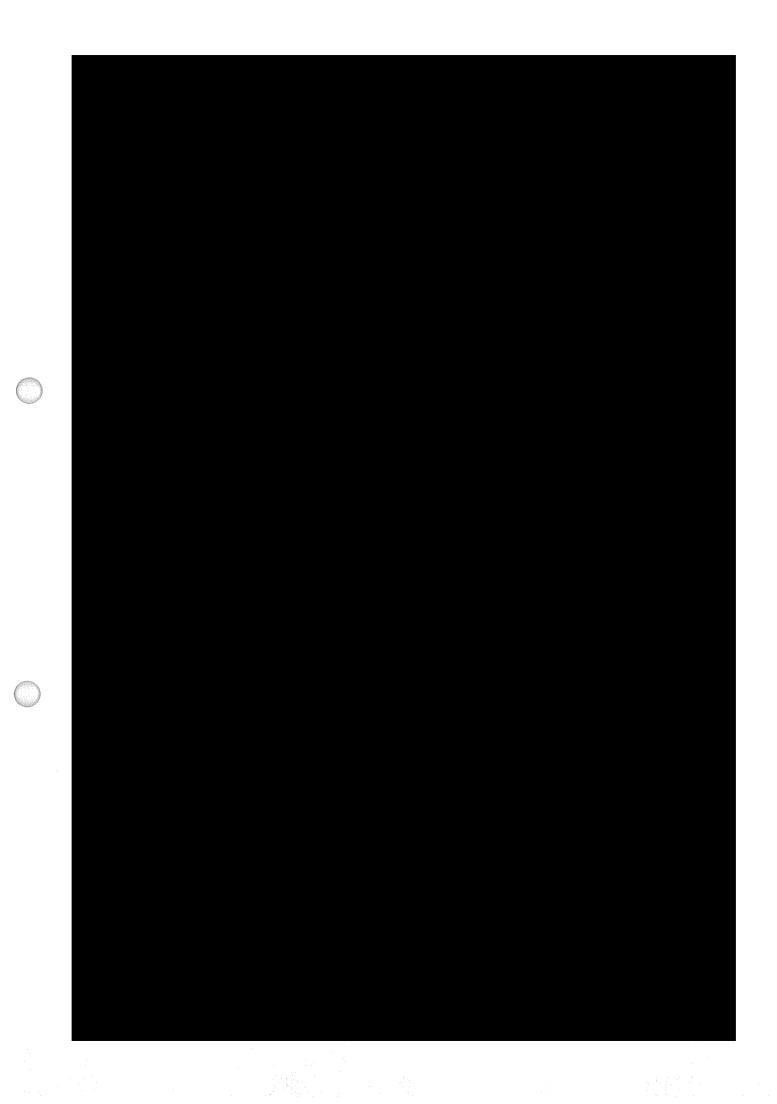






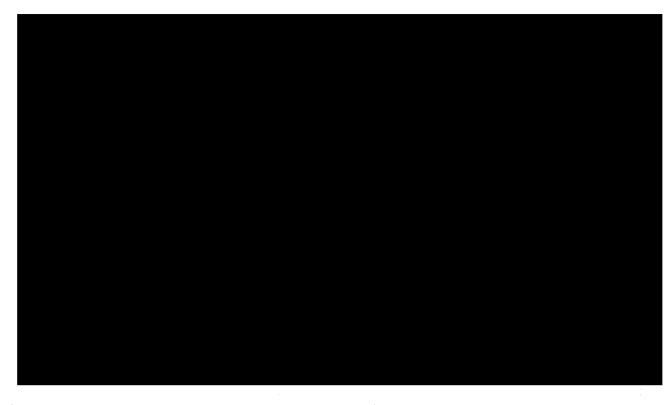




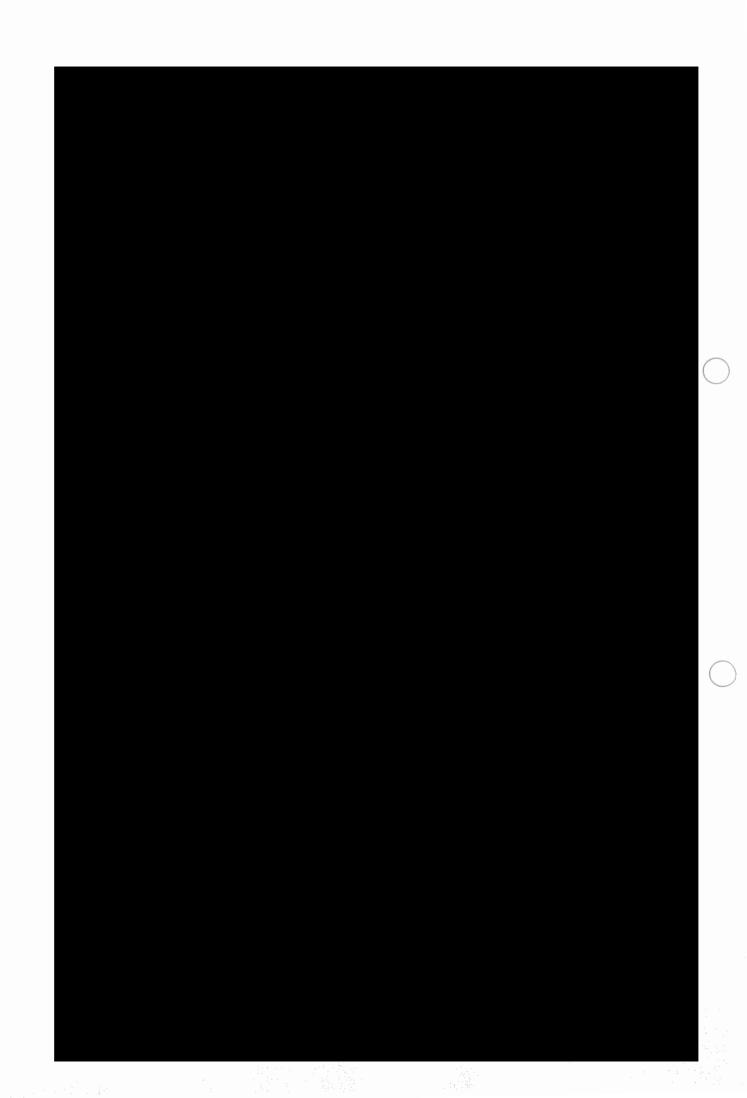


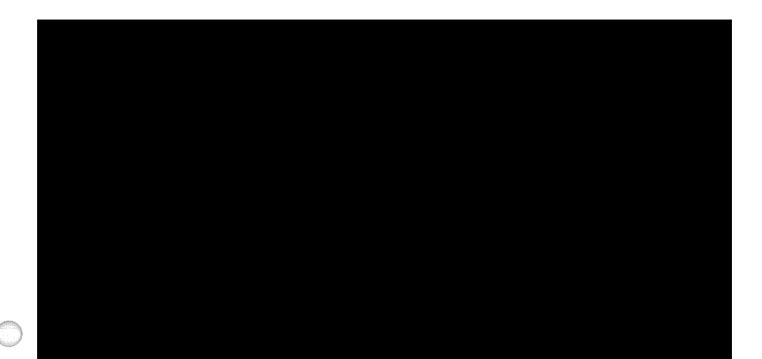
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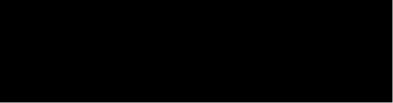




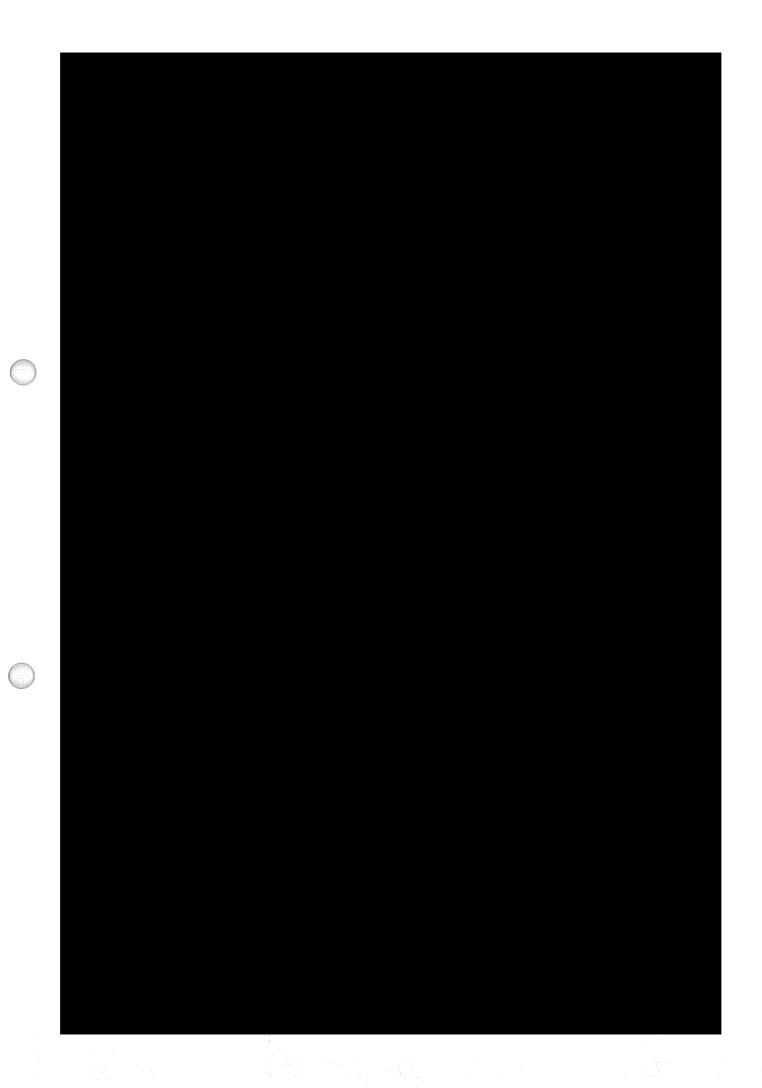
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# SCHEDULE B9. - INDEPENDENT CERTIFIER'S FORM OF DESIGN CERTIFICATION

(Clauses 1.1,9.9(c)(ii)(B)(bb) and 9.9(f)(i)(A)(bb))

To: The Principal's Representative / The LW Contractor / the Operator (if it accedes to the Independent Certifier Deed)

From: [ ] (ABN [ ])

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and [*insert name of LW Contractor*] (ABN [*insert*]) (LW Contractor) dated [] (LW Contract). Words defined in the LW Contract have the same meaning in this certificate.

In accordance with the Independent Certifier Deed, we hereby certify that, having performed all relevant Services (as defined in the Independent Certifier Deed) in accordance with the requirements of the Independent Certifier Deed, the attached Design Documentation complies with all the requirements of the LW Contract (including the SWTC) except for the Minor Non-Compliances identified in the attached list.

.....

Signed for and on behalf of

[insert name of Independent Certifier]

## ATTACHMENT A

# List of Minor Non-Compliances

,	No.	Minor Non-Compliance	Recommended action to be taken by the TSE Contractor to address Minor Non-Compliance

### **SCHEDULE B10. - NOTICE OF CONSTRUCTION COMPLETION**

(Clauses 1.1 and 16.2(f)(i)(A))

### [ON INDEPENDENT CERTIFIER LETTERHEAD]

[insert date]

Sydney Metro (ABN 12 354 063 515) (the **Principal**) [*insert address*]

[insert name of LW Contractor] (ABN [insert]) (LW Contractor) [insert address]

Dear [*insert name*]

### NOTICE OF CONSTRUCTION COMPLETION Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract) Deed Project Works - Portion [*insert number*]

This Notice of Construction Completion is given in accordance with the Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract) between the Principal and the LW Contractor dated [*insert date*] (**LW Contract**). Words defined in the LW Contract have the same meaning in this notice.

In accordance with clause 16.2(f)(i)(A) of the LW Contract, the Independent Certifier confirms that Construction Completion of Portion [*insert number*] has been achieved. The Date of Construction Completion of Portion [*insert number*] is [*insert date*].

A list of Minor Defects, Agreed Defects and Accepted Defects is **attached**.

This Notice of Construction Completion does not relieve the LW Contractor of its obligation to rectify Defects (including Minor Defects and Agreed Defects listed in this notice) under clause 12 of the LW Contract and to complete any other outstanding obligations under the LW Contract.

Yours sincerely

.....

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[

for and on behalf of the Independent Certifier

# Attachment – List of Minor Defects, Agreed Defects and Accepted Defects

Minor Defects
Agreed Defects
Accepted Defects

## SCHEDULE B11. - NOTICE OF COMPLETION

(Clauses 1.1 and 16.4(h)(i))

[ON INDEPENDENT CERTIFIER LETTERHEAD]	
[insert date]	
Sydney Metro (ABN 12 354 063 515) ( <b>Principal</b> ) [ <i>insert address</i> ]	
[Insert name of LW Contractor] (ABN [insert]) ( <b>LW Contractor</b> ) [insert address]	
Dear <b>[insert name]</b>	
NOTICE OF COMPLETION Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract) Deed Project Works - Portion [ <i>insert number</i> ]	
This Notice of Completion is given in accordance with the Sydney Metro City & Southwest Line- wide Works (Incentivised Target Cost Contract) between the Principal and the LW Contractor dated [ <i>insert date</i> ] ( <b>LW Contract</b> ). Words defined in the LW Contract have the same meaning in this notice.	
In accordance with clause 16.4(h)(i) of the LW Contract, the Independent Certifier confirms that Completion of Portion [ <i>insert number</i> ] has been achieved. The Date of Completion of Portion [ <i>insert number</i> ] is [insert date].	
Yours sincerely	
[ ]	
for and on behalf of the Independent Certifier	

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### **SCHEDULE B12. – MILESTONE ACHIEVEMENT**

(Clauses 1.1 and 17.2)

### Part 1 – LW Contractor's Certificate – Milestone Achievement

[The Principal's Representative / The Independent Certifier]

From: [ ] (ABN [ ]) (LW Contractor)

This certificate is given in accordance with the "Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract)" (Contract No:[#]) between Sydney Metro (ABN 12 354 063 515) and the LW Contractor dated [ ] (**LW Contract**). Words defined in the LW Contract have the same meaning in this certificate.

In accordance with the terms of clauses 1.1 and 17.2(d) of the LW Contract, we hereby certify that Milestone Achievement [ ] has been achieved by the LW Contractor on [ ] in accordance with the terms of the LW Contract.

.....

Signed for and on behalf of [insert name of the LW Contractor]

# Part 2 – Independent Certifier Notice of Milestone Achievement

[ON INDEPENDENT CERTIFIER LETTERHEAD]	
[insert date]	
Sydney Metro (ABN 12 354 063 515) (the <b>Principal</b> ) [insert address]	
[insert name of LW Contractor] (ABN [insert]) ( <b>LW Contractor</b> ) [insert address]	
Dear [ <i>insert name</i> ]	
NOTICE OF MILESTONE ACHIEVEMENT Sydney Metro City & Southwest Line-wide Works Incentivised Target Cost Contract Project Works - Milestone [ <i>insert number</i> ]	
This Notice of Milestone Achievement is given in accordance with the Sydney Metro City & Southwest Line-wide Works (Incentivised Target Cost Contract) between the Principal and the LW Contractor dated [ <i>insert date</i> ] ( <b>LW Contract</b> ). Words defined in the LW Contract have the same meaning in this notice.	
In accordance with clause 17.2(e) of the LW Contract, the Independent Certifier confirms that Milestone Achievement in respect of Milestone [ <i>insert number</i> ] has been achieved. The Date of Milestone Achievement in respect of Milestone [ <i>insert number</i> ] is [insert date].	
Yours sincerely	
[ ]	
for and on behalf of the Independent Certifier	

## SCHEDULE B13. - NOT USED

## SCHEDULE B14. - NOT USED