



CUSTOMER INFORMATION

Use this form to apply for a new, additional or replacement trader's plate. The following must be presented with this completed form at a service centre:

Office Use Only Attachments

- A copy of your motor vehicle repairers licence or dealers licence, or other documents indicating relevant trade business qualifications or credentials.
- A letter describing your business activities and reasons why you require a new, additional or replacement trader's plate. **Note:** Tow truck, auto dismantling, taxi and licensed certifier operations, and the movement of written-off vehicles are not eligible uses for trader's plates.
- Copies of the last three months Trader's Plate Record of Use for existing trader's plates you hold if required in this form.
- Proof of identity for you or your representative.
- For organisations not already recorded as a Transport for NSW customer, evidence of the organisation's corporate status (eg Certificate of Registration issued by the Australian Securities and Investments Commission, or Certificate of Incorporation issued by NSW Fair Trading). Government authorities or organisations incorporated under legislation must provide on letterhead the name of the Act under which they are incorporated.
- The applicable fee.

1. Is the trader's plate to be issue in the name of:

- a person Go to 2
 a corporation Go to 3

Have you previously conducted business with Transport for NSW in another name? If 'yes' please specify

2. Customer details

If you are sending someone else to apply for a trader's plate in your name you must also complete the Representative Authority on this form. However, if you are not already recorded as a Transport for NSW customer, you must attend the service centre in person and provide Proof of Identity.

NSW driver licence/customer number

Surname

Given names

Legal and renewal notices will be sent to the residential address below unless an alternate mailing address is nominated. You must notify Transport for NSW of your new residential and mailing address within 14 days of moving.

Residential address

Mailing address (if different from business address)

Date of birth

day /
 month /
 year

Sex

- Male Female Go to 4

3. Corporation details

The corporation's director, chief executive, or a senior manager, or equivalent must sign this application at item 23. If you are sending someone else to apply for a trader's plate in the corporation's name you must also complete the Representative Authority on this form.

Customer number (if issued)

Name

Legal and renewal notices will be sent to the business address below unless an alternate mailing address is nominated. You must notify Transport for NSW of your new business and mailing address within 14 days of moving.

Business address

Mailing address (if different from business address)

Evidence of incorporation required
ACN, ARBN (or other)

ABN (if applicable)

4. Contact details

Phone number

Fax number

Mobile number

Email address

5. What type of business are you?

- Manufacturer Dealership Repairer

Other: _____

6. Where will the plates be stored when not in use? (i.e. safe, filing cabinet)

7. Industry licence details

Motor vehicle repairers licence or dealer's licence number
(if applicable)

Expiry date

day month year

8. Nominate a service centre at which the trader's plate will be collected.

9. What are you applying for?

New trader's plate Go to 10

Additional trader's plate Go to 14

Replacement trader's plate Go to 19

NEW

10. Trader's plate type required

Motorcycle Trailer Vehicle

11. How many trader's plates are you applying for? _____

12. How often will the trader's plate(s) be used? _____

13. Attach a detailed description of your business activities and reasons why you require the trader's plate(s) on a company letterhead.

Go to 23

ADDITIONAL

14. List the numbers of all existing trader's plates you hold

15. Additional trader's plate type required:

Motorcycle Trailer Vehicle

16. How many trader's plates are you applying for? _____

17. Attach a detailed description of you business activities and reasons why you require the additional trader's plate(s) on a company letterhead.

18. Attach copies of the last three month's Trader's Plate Record of Use for all existing trader's plates you hold.

Go to 23

REPLACEMENT

19. Trader's plate number to be replaced

20. I am applying for a replacement trade plate because my current plate is:

Damaged Lost Stolen
 Destroyed Confiscated

21. Police event number, for stolen plates _____

22. Attach copies of the last three months Trader's Plate Record of Use for the trader's plate to be replaced.

23. Customer Declaration

*Please read carefully before you sign.
If you do not tell the truth you can be prosecuted.*

You declare that:

The information on this form is true and complete

You have read and accept the Trader's Plate Conditions of Use.

Under road transport legislation, it is an offence to attempt to obtain trader's plates by a false statement or any misrepresentation or other dishonest means.

Signature

Capacity if representative of a corporation

Date

day month year

24. Representative Authority

This authority must be completed if you are sending someone to apply for a trader's plate in your name. However, if you are not already recorded as a Transport for NSW customer, you must attend a service centre in person and provide Proof of Identity.

I declare that the person named below is my authorised representative.

Representative's details

NSW driver licence/customer number

Date of birth

day month year

Sex

Male Female

Surname

Given names

Residential address

Signature

Capacity if representative of a corporation

Date

day month year

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at www.transport.nsw.gov.au/privacy-statement or phone 13 22 13 to request a copy.

Office Use Only

Service centre location

Applicant's customer number

POI presented and verified

Stand alone or primary proof

Document number

Secondary proof (if required)

Incorporated organisation

ACN or ARBN other (specify document)

Other required documents

Document(s) provided (specify document)

Document reference number(s)

Expiry date(s)

Collect the applicable fee. Copy application and required documents, and send copies to the Dealer Service Centre

Dealer Processing Centre use only:

Application approved Application refused (specify reasons)

Manager's signature

Date

	/		/	
day		month		year